

SHADINGFIELD SOTTERLEY WILLINGHAM AND ELLOUGH
JOINT PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council

held at Shadingfield Village Hall
on Wednesday 20th September 2017
at 7.00pm

56/17 Present

CLLrs. Ms. S Wilson, Mrs A Chipperfield, M. Davidson, J Sheldrake, P Scuffil, M Smith,
L Osmon, E Potter,
J Armstrong Clerk,
1 member of the public

57/17 Apologies

WDC Cllr K Springall, SCC Cllr D Ritchie

58/17 Declarations of Interest

None

59/17 Minutes of the Parish Council meeting held on 19th July 2017.

It was proposed by Cllr Scuffil and seconded by Cllr Chipperfield that the minutes of the meeting of Wednesday 19th July 2017 be accepted as a true record. This was agreed by the Council. The Chairman signed the minutes

60/17 Matters arising not otherwise on the agenda.

The Clerk provided a copy of the letter of agreement with the Chapel Trust that Cllr Wilson had requested.

61/17 Election of Vice chairman 2017/18

Following discussion, it was agreed not to elect a vice chairman for 2017/18. In the absence of the Chairman a Councillor in attendance will be appointed to Chair the meeting.

62/17 Meeting opened to the public.

There were no questions from the public

63/17 Reports

63/17/1 SCC Report

There was no SCC report

63/17/2 WDC Report

There was no WDC report

63/17/3 Police Report

There were two recorded crimes in June 2017. Violence or sexual offense on or near Park in Sotterley and Forgery, Perjury or other offence at Chartres Piece Willingham.

The Chairman closed the meeting for public contribution.

Chairman: _____ Clerk _____ Date _____

64/17 Correspondence

Letters/emails had been received from:

SALC re Suffolk Cloud Website hosting. The Clerk provided details of the website hosting on offer from Suffolk Cloud including costs of transferring from CAS to Suffolk Cloud. It was agreed to review the position at the next meeting.

SALC with details of the SALC AGM to be held on the 7th November

SCC with information about the event 'Silver Sunday' 1st October

WDC/SCDC with notification of the postponement of merger information briefings

WDC with information of the East Suffolk Communities Team event 11th October

Suffolk Preservation Society's response to the first draft of the Local Development Plan

Suffolk Constabulary with details of the next Police locality meeting

65/17 Finances

65/17/1 Authorisation of cheques for payment

On a proposition by Cllr Scuffil seconded by Cllr Chipperfield the following payments were agreed by Council:

Advertisement for new clerk £172.20 payee J Armstrong (reimbursement) cheque number 100753

New lawnmower for the cemetery £459.00 payee Hayward United Farmers cheque number 100753

Clerk's pay July/Sept. £412.00 payee J Armstrong cheque number 100755

PAYE on Clerk's pay £103.00 payee HMRC cheque number 100756

PAYE Admin for 2017/18 £30 payee Ladywell Accountancy Services cheque number 100757

Bin emptying £11.99 payee Waveney Norse cheque number 100758

Repairs to Sotterley Chapel £303.60 payee R J Porter Ltd. Cheque number 100759

65/17/2 Account balances as at 7th September Current Account £23,985.82 savings account £935.86.

65/17/3 Grant. The Sotterley Chapel Preservation Trust made a grant of £253.00 to the Council to be used in the repairs to the Chapel

66/17 Planning

66/17/1 Planning Applications

There were no planning applications

66/17/2 Outcomes of planning applications from WDC

66/17/3 First draft of Local Development Plan.

Following a lengthy discussion during which it was reported that a number of residents close to the proposed sites had voiced concerns and objections, it was agreed that Council would respond to the proposals. It was agreed that the proposed number of dwellings over the two sites was disproportionate to the number of dwellings in the area and in particular the 30 dwellings proposed for WLP 7.20. It was further agreed that the council would endorse the comments made by the Suffolk Preservation Society in this matter. The clerk was asked respond to WDC.

66/17/4 Third River Crossing at Lowestoft.

Following discussion Council indicated that it supported the provision of a third river crossing but had no particular views on the detail outlined in the material provided. The clerk was asked to communicate this view to WDC.

66/17/5 Planning application Issue

DC/16/4398/PN3 Prior notice application (change of use) Barn conversion to single dwelling house West of Hill Cottages London Road Shadingfield for Mr G Kidner.

The clerk reported that he had received a reply late this afternoon which was read to the Council. Following discussion Council agreed that the response did not provide a satisfactory explanation as to why the information provided to the planning department had not been followed up. The clerk was instructed to contact the planning department and seek further explanation and action.

67/17 Sotterley Cemetery Report

Cllr Scuffil reported that the grass at the cemetery had been cut and was being raked up. There had been no other activity at the cemetery since the last meeting.

68/17 Chapel Preservation Trust Report.

Events. Cllr Scuffil on behalf of the preservation trust committee said that the photographic exhibition held recently was well attended and £120 was raised as a result. The next event will be the Harvest Festival.

69/17 Update on the neighbourhood plan

Cllr Potter reported that together with the clerk he was organising a meeting of the residents who had indicated that they would be willing to join the project team. The village hall is only available on a Friday evening so it was agreed that Cllr Potter would contact the Fox Inn to ascertain the availability of a room to hold the meetings.

70/17 Village Sign

In the absence of Cllr Mrs Mills, Cllr Potter gave an update on the project. Planning permission will be sought and it was agreed that the Chairman should sign the planning application on behalf of the council.

71/17 Councillor Vacancies

The clerk reported that the vacancies will be advertised in the October Sheaf magazine with a request to contact the clerk if they wished to be considered for co-option to the Council. It was further agreed that the co-option process would be held during the November meeting of the council.

Post meeting note. Following the meeting a member of the public asked why the co-option could not be held in October as they had been led to believe that it was originally indicated that it would be undertaken in Sept. It was explained that it was put back because of the process of appointing a new clerk. As a result of the question the Chairman agreed that the co-option process will be added to the October Agenda.

72/17 Any other business

72/17/1 Tractor and trailer movements to and from the gas plant at Ellough.

The item was requested by Cllr Forrest who was unable to attend the meeting. Following a brief discussion, the clerk was asked to write to the Company operating the plant and the transport company requesting that drivers of the units drive more carefully when on the road, avoid driving on the verges on the smaller roads and that hours of operation should take into account the effect of noise and vibration on residents along their routes with a recommendation that movements should cease at 7pm in residential areas.

1270

72/17/2 Dog Ban at the playing field

Following discussion council re-affirmed its decision to ban all dog from the playing field with immediate effect. It was agreed that signs informing the public of the ban be purchased and erected. The clerk was asked to source suitable signs

73/17 Items for the agenda of the next meeting

74/17 Date of next meeting

The clerk requested a change of date for the next meeting as he would not be available in the 18th October. It was agreed that the date of the next meeting would be Wednesday 25th October at the Village Hall 7pm.

Cllr Wilson and Cllr Scuffil gave their apologies for the next meeting

Meeting closed at 9.05pm

Chairman: _ _ _ _ _ Clerk _ _ _ _ _ Date _ _ _ _ _