

SHADINGFIELD SOTTERLEY WILLINGHAM AND
ELLOUGH JOINT PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council
held at Shadingfield Village Hall
on Wednesday 21st September 2016
at 7.00pm

52/16 Present

Cllrs. Mrs A Chipperfield, Ms. J Mills, Mrs J Davidson J Sheldrake, M Davidson E
Potter, M Smith, S Thompson (Chairman),
J Armstrong Clerk

53/16 Apologies

Cllrs. Ms. S Wilson, P Scuffil, WDC Cllr K Springall , SCC Cllr D Ritchie

54/16 Declarations of Interest

None

55/16 Minutes of the Parish Council meeting held on 20th July 2016.

It was proposed by Cllr Davidson and seconded by Cllr Potter that the minutes of
the meeting of Wednesday 20th July 2016 be accepted as a true record. This was
agreed by the Council. The Chairman signed the minutes

56/16 Matters arising not otherwise on the agenda.

There were no matters arising

57/16 Meeting opened to the public.

There were no comments or questions from the public.

58/16 Reports

58/16/1 SCC Report

No report

58/16/2 WDC Report

Cllr Springall apologised for not being able to attend the meeting but asked for
Councils comments on the proposed merger between Waveney District Council and
Suffolk Coastal District Council. It was agreed that members would consider any
comments they wished to make and discuss at the next meeting.

59/16/3 Police Report

The clerk reported that there were 4 recorded crimes during July 1 of anti social
behaviour and 1 theft in Sotterley and 2 of criminal damage/arson in Ellough

The Chairman closed the meeting for public contribution.

59/16 Correspondence

Letters/emails had been received from:

UK Power Network with details of new 105 number, Details will be posted on the
website

WDC statutory consultation Anti Social Behaviour Dog controls in Waveney.

Groundwork East details of support for community buildings including energy
efficiency survey and opportunities for funding

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SALC with details of consultation about services being delivered across the county. It was agreed that the clerk will circulate copies of the survey to members and add the item to the next agenda.

Tim Passmore with details about a meeting with Chief Constable and PCC in Beccles Wed 9th Nov

Doug Mizon details of Men's Sheds Association

SALC Information sheet re precept consultation. The clerk was asked to send the document again prior to the next meeting

CAS/SCC with details of the withdrawal of funding for the One Suffolk service and the takeover of the service by CAS. There will now be a charge for the service of £50 plus VAT per year. **It was agreed that the Council would sign up for the service to continue.**

60/16 Finances

60/16/1 Authorisation of cheques for payment

On a proposition by Cllr Potter seconded by Cllr Wilson the following payments were agreed by Council:

Clerk's pay July/September £412 payee J Armstrong cheque number 100725

PAYE on clerk's pay July/September £103 payee HMRC cheque number 100726

PAYE Admin fee for 2016/17 £28 payee Ladywell Accountancy Services cheque number 100727

Waste bin collecting £12 payee Waveney Norse cheque number 100728

Cemetery survey £720 payee ASD Surveys cheque number 100729

60/16/2 Account balances The clerk reported that the current account stood at £20144.36 on the 5th August and the saving account at £935.74 on 7th September.

60/16/3 External Audit 2015/16 The clerk reported that the external audit for 2015/16 had been signed of by the auditors and copies would be uploaded to the website. No issues were raised in the audit. The clerk has selected the return dates for the audit of 2016/17.

61/16 Planning

61/16/1 Planning Applications

DC/16/3512/LBC Lister building consent - conversion of barns and farm buildings into 3 dwellings (amended scheme) including partial demolition Goldings Farm Sotterley for Mr Justin Henry. Following discussion **it was agreed** to recommend approval of this application.

DC/16/3509/VOC Variation of condition No2 of DC/11/0716/VOC – conversion of barns and farm buildings into 3 dwellings (amended scheme including partial demolition Goldings Farm Sotterley for Mr Justin Henry. Following discussion **it was agreed** to recommend approval of this application.

SCC\0205\16 Retrospective application for a trammel screen and picking belt B&B skips Ellough Waste Transfer Station Ellough. Following discussion **it was agreed** to recommend approval of this application.

61/16/2 Outcomes of planning applications from WDC

DC/16/2582/VOC Variation of condition No4 DC/15/3570/FUL Change of use from B2 industrial to D2 Assembly and Leisure- extend the range of health and fitness activities Unit 6 Ellough Industrial Estate for Mr Dyer. **WDC Permitted**

DC/16/2866/FUL Replacement Cladding Unit 7 Ellough Industrial Estate for Ellough Industrial Estates Ltd. **WDC Permitted**

DC/16/2964/FUL Construction of a toilet block Waveney Crematorium Ellough for Memoria Ltd. **WDC Permitted.**

Chairman: _____ Clerk _____ Date _____

62/16 Neighbourhood Development Plan

Cllr Thompson updated members on the position of the NDP. Following discussions with Beccles Town Council members it is evident that the area covered by the proposed plan is too big and that the parishes that are attached to it should be leave the group. As a result of discussion it was agreed that Council would consider recommending that a neighbourhood plan be considered for the parishes. The clerk reported that information and useful documents could be obtained from the internet and that Strumpshaw Parish Council's plan would be a very good template. A key issue would be to recruit a number of residents to the project team, council should aim for a team of around 10 made up of 7 residents and 3 councillors one of whom should act as Chairman. Consideration should be given to consulting with the residents of the parishes to ascertain public support for a plan. It was agreed that a plan would be considered at the next meeting

63/16 Sotterley Cemetery Report

63/16/1 The interment of ashes took place in August.

63/16/2 Cllr Thompson updated members on the outcome of the survey which has produced an electronic map of the grave spaces and headstones that are clearly visible in the cemetery. The clerk will compare the original map, the burial register information and the spreadsheet to determine any omissions.

64/16 Chapel Preservation Trust Report.

Cllr Scuffil had sent a written Chapel report which was read by the clerk. There have been two events since the last meeting. w/e Aug 21 "The unfolding story of Wrentham West End" exhibition of documents, maps and photographs put on by Pat & Jim Laws and Ray Edwards

w/e Sep 10 Modern Architecture in Suffolk, a photographic exhibition by Peter Scuffil & Sara Wilson. Donations at the 2 events were £206 and £360 respectively, both amounts going to "Refuge" - the charity which helps protect women and children from domestic violence.

The next event at the chapel will be the Remembrance Service on November 12th.

65/16 Village Sign

Cllr Mills updated the council on the work she and other residents had undertaken in respect of the village sign for Shadingfield. The groups has collected in the region of £720 towards the cost of a sign. The group is now investigating possible costs and will report back at the next meeting. It was agreed in principle that the Council would contribute towards the costs and would determine the amount of contribution when full costs are known.

66/16 Any other business

66/16/2 Playground. Cllr Davidson gave an update of the current position of the repairs to the playground. The new seats have been ordered and will be fitted when they are delivered. Cllr Davidson will organise the painting of the playground items in the very near future.

66/16/2 Rights of Way Survey due to the absence of Cllrs Wilson and Scuffil this item will appear on a future agenda.

Chairman: _____ Clerk _____ Date _____

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67/16 Items for the agenda of the next meeting

SCC service delivery consultation

Neighbourhood plan

Village Sign update

68/16 Date of next meeting The date of the next meeting is Wed 19th October 2016 at 7.00pm at Shadingfield Village Hall

Apologies for the next meeting were given by Clls Ms S. Wilson, P Scuffil, M Smith

Meeting closed at 8.50pm

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Chairman: _____ Clerk _____ Date _____