

SHADINGFIELD SOTTERLEY WILLINGHAM AND ELLOUGH
JOINT PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council

held at Shadingfield Village Hall
on Wednesday 16th September 2015
at 7.00pm

53/15 Present

Cllrs, Ms S Wilson, Mrs A Chipperfield, Ms J Mills, L Osmon, S Thompson (Chairman), J. Sheldrake, P. Scuffil, E Potter, , T Forrest. M Smith
J Armstrong (Clerk). 6 members of the public

54/15 Apologies

Cllr. M Davidson, Mrs J Davidson, WDC Cllr K Springall, SCC Cllr D Ritchie, PCSO Watson

55/15 Declarations of Interest

Cllr Thompson and Cllr Mrs Chipperfield declared a non-pecuniary interest in planning applications DC/15/3205/FUL and DC/15/3183/FUL cable work for Lark Energy Ellough Solar Farm.

56/15 Minutes of the Parish Council meeting held on 15th July 2015.

It was proposed by Cllr Osmon and seconded by Cllr Potter that the minutes of the meeting of Wednesday 15th July 2015 be accepted as a true record. This was agreed by the Council. The Chairman signed the minutes

57/15 Matters arising not otherwise on the agenda.

The clerk reminded members that the WDC local Development Plan review was scheduled for next Wednesday 23rd September 6pm at the WDC Offices. The Chairman asked members to notify the clerk if they wish to attend by Friday 18th. Cllr Mrs Chipperfield, Cllr Sheldrake and the Chairman indicated that they would attend.

58/15 Meeting opened to the public.

Residents raised an issue about the 60s Southwold to Beccles bus service operated by Anglian Bus. There has been an increase in buses arriving late and being cancelled without notice recently. Residents have been waiting up to an hour and more for a bus to arrive. Phone calls have been made to the bus company for information with no positive result and have also written to Anglain Bus, Konnectbus, who own Anglian Bus, with no result. Residents asked for the help of the Parish Council. The Chairman said that the clerk would contact Suffolk County Council and the bus company to seek a resolution on behalf of the residents.

59/15 Reports

59/15/1 SCC Report

There was no SCC report

59/15/2 WDC Report

There was nothing to report from WDC

Chairman: _____ Clerk _____ Date _____

59/15/3 Police Report

PCSO Watson was not able to attend the meeting but had sent a report which stated that there had been 3 recorded crimes in the parish since the last meeting.

1. Theft of horse related equipment from a paddock in Sotterley.
2. Theft of items from an insecure barn in Sotterley
3. Theft of money from business premises in Ellough. A suspect is being dealt with by the Police

60/15 Correspondence

- a. An invitation from WDC to the annual liaison/budget review has been received. The meeting will be held on the 12th November. Members were asked to notify the Clerk if they wish to attend (there are three places available).
- b. The Bungay Area Community Transport organisation has invited the council to complete a survey on public transport in the Parishes. The clerk was asked to complete the survey on behalf of the council.

61/15 Finances**61/15/1 Authorisation of cheques for payment**

On a proposition by Cllr Scuffil seconded by Cllr Sheldrake the following payments were agreed by Council

Clerk's pay July/September 2015 £412 payee J Armstrong cheque number 100697

PAYE on clerk's pay July/September payee HMRC cheque number 100698

PAYE administration fee for 2015/16 £28 payee Ladywell Accountancy Services cheque number 100699

Grass cutting the playing field £217.13 payee Eastern Facilities Management Solutions cheque number 100700

External Audit fee 2014/15 £120 payee BDO LLP cheque number 100701

61/15/2 External audit report. The clerk reported that the external audit had been completed and there were no issues to report on the accounts for 2014/15

61/15/3 Account balances. The clerk reported that the current account stood at £14,471.55 and the saver account stood at £935.14 as at 7th August 2015

61/15/4 Changes to the bank mandate. The clerk reported that the mandate change form was ready to be signed. Councillors signed the mandate form.

61/15/5 Election costs. The clerk reported that information from SALC had indicated that Suffolk Coastal DC had used the same format for collecting elections costs from their joint parish councils but had apologised and reissued election cost invoices.

The clerk will discuss with WDC. The clerk has downloaded a document with information on a governance review and will report back at a future meeting.

62/15 Planning**62/15/1 Planning Applications**

The Council considered two applications from Lark Energy for the installation of underground cables relating to the renewable energy installation at Ellough.

DC/15/3205 installation of an underground electricity cable to connect renewable energy provision to the national grid for Lark Energy Following discussion it was agreed with one vote against to approve the application subject to the approval of application DC/15/2823/FUL.

DC/15/3183 installation of an underground electricity cable to connect the solar farm to the national grid for Lark Energy. Following discussion it was agreed with one vote against to approve this application.

Chairman: _____ Clerk _____ Date _____

1208

DC/15/2823/FUL Construction of 46 bio-diesel generators and associated infrastructure, Beccles Heliport Ellough. Following comments from Worlingham Parish Council, Members discussed the application taking the comments into account. It was agreed with one vote against that council affirmed the original approval but added that assurances be sought to ensure the generators did not produce noise or pollution above the prescribed limits.

62/15/2 Outcomes of planning applications from WDC

DC/15/2349/FUL Conversion of garage into holiday accommodation Alexandra Wood House Sotterley **WDC APPROVED**

DC/15/2388/AME changes to solar farm **WDC Approved**

DC/15/1918/VOC Caravans at Shadingfield **WDC Approved**

63/15 Sotterley Cemetery Report

The clerk reported that there had been no activity at the cemetery since the last meeting.

64/15 Chapel Preservation Trust Report.

Cllr Scuffil on behalf of the preservation trust committee said that the Chapel had been opened for the Historic Churches Cycle Ride. The Photographic exhibition had attracted over 60 people. The Cream Tea afternoon at Waterloo Road had been well supported. The next event would be the Harvest Supper.

65/15 Any other business

65/15/1 Neighbourhood Plan. Cllr Mrs Chipperfield reported on a meeting she attended on behalf of the Chairman.

The meeting focussed on strategy and it was suggested that the group employ someone on a part time basis to undertake the work. The cost would be met from the partners in proportion to population. Shadingfield's share would be about £400. A grant is available up to £8000 and this will be investigated. Methods of consultation were discussed and items that should be included in the plan were outlined. The next meeting of the group is 29th September 9.30am.

The Chairman thanked Cllr Chipperfield for the report.

65/15/2 Playground. Cllr Osmon reported that he had met with a representative from Sovereign Play and suggestions and quotes would be forthcoming. The quote from Playdale Ltd was received by the clerk this morning. Cllr Ms Mills said that she had had contact with a local firm for play equipment for a local school. Ms Mills will provide details to the clerk.

65/15/3 Allotments The Chairman said that Sotterley Farm Partnership and the residents group had identified a parcel of land for a community allotment and the land was being prepared for use. Concern was raised about the impact of the provision on neighbours.

66/15 Items for the agenda of the next meeting

None

67/15 Date of next meeting

The date of the next meeting is Wednesday 21st October 2015 at 7.00pm at Shadingfield Village Hall. Cllr Ms Wilson and Cllr Scuffil gave their apologies for the next meeting

Meeting closed at 8.35pm

Chairman: _____ Clerk _____ Date _____