

SHADINGFIELD SOTTERLEY WILLINGHAM AND ELLOUGH  
JOINT PARISH COUNCIL

**Minutes of the ordinary meeting of the Parish Council**

held at Shadingfield Village Hall  
**on Wednesday 21<sup>st</sup> October 2015**  
at 7.00pm

**68/15 Present**

CLLrs, Mrs A Chipperfield, Ms J Mills, S Thompson (Chairman), P. Scuffil, T Forrest. M Smith,  
M Davidson  
J Armstrong (Clerk).

**69/15 Apologies**

Apologies were received from CLLrs Ms S Wilson, Mrs J Davidson, J. Sheldrake, E Potter, L  
Osmon , WDC Cllr K Springall, SCC Cllr D Ritchie, PCSO Watson

**70/15 Declarations of Interest**

None

**71/15 Minutes of the Parish Council meeting held on 16<sup>th</sup> September 2015.**

**It was proposed by Cllr Forrest and seconded by Cllr Davidson that the minutes of the meeting of Wednesday 16<sup>th</sup> September 2015 be accepted as a true record. This was agreed by the Council.** The Chairman signed the minutes

**72/15 Matters arising not otherwise on the agenda.**

58/15 Issues with the 60S bus service. The clerk said that he had contacted the Operations manager of Anglian Bus by email and had received a response. The clerk read both. The clerk read a further email following on from the response but as yet had not received a reply.

**73/15 Meeting opened to the public.**

Cllr Mills had received a request from a Mr Ford about the condition of a milestone on the A145 with a request for it to be renovated as those in Brampton had been. Following a short discussion no decision was agreed

**74/15 Reports**

**74/15/1 SCC Report**

There was no SCC report

**74/15/2 WDC Report**

Cllr Springall had apologised for not being able to attend but had sent a written report which was read out by the clerk. WDC will be considering issues about possible devolution and the outcome for Waveney.

**74/15/3 Police Report**

PCSO Watson was not able to attend the meeting but had sent a report which stated that there had been 3 recorded crimes in the parish since the last meeting.

1. Theft of horse related equipment from a paddock in Sotterley.
2. Theft of items from an insecure barn in Sotterley

Chairman: \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

3. Theft of money from business premises in Ellough. A suspect is being dealt with by the Police

#### 75/15 Correspondence

1. A letter had been received from SALC concerning HM Queen's 90<sup>th</sup> birthday celebrations..
2. A letter from Suffolk Police concerning police attendance at parish council meetings. It is likely that police attendance at Parish Council meetings will not continue due to future budget cuts.
3. Letter from SALC re the identifying potential short stay gypsy/travellers sites in Suffolk
4. WDC invitation to world of planning meeting Nov 15<sup>th</sup> members were asked to notify the clerk if they wish to attend
5. WDC Call for sites for development information as part of the Waveney Development plan review

#### 76/15 Finances

##### 76/15/1 Authorisation of cheques for payment

**On a proposition by Cllr Smith seconded by Cllr Forrest the following payments were agreed by Council**

Bin emptying £12 payee Waveney Norse cheque number 100701

**76/15/2 Cancellation of Cheque number 100700** The clerk explained that the cheque for EFMS agreed at the last meeting had been sent to another company but had not been returned or found. Council was asked to approve the cancellation of cheque number 100700 and approve the issuing of another cheque to EFMS for cutting the grass at the playing field. **This was agreed by the council**

**76/15/3 Insurance premium for 2105/16.** The clerk reported that the insurance premium for 2015/16 was £612.01. The premium includes the insurance of the Chapel, previously covered by a separate policy, and the VAS signs which had been added to the asset register. On a proposition by Cllr Smith seconded by Cllr Forrest council agreed the payment of the premium

**76/15/4 Account balances.** The clerk reported that the current account stood at £17,390.55 and the saver account stood at £935.26 as at 7<sup>th</sup> October 2015

**76/15/5 Precept.** Council noted that the second instalment of the precept £3600 had been received.

**76/15/6 VAT Reclaim.** The clerk reported that he had made application for the reclaim of VAT in the sum of £2671.81

**76/15/7 Mandate form.** Remaining signatures were provided and the clerk asked members to return the identification forms to him as soon as possible

#### 77/15 Planning

##### 77/15/1 Planning Applications

DC/15/3860/P14 Prior notification of installation of solar PV panels to roof of existing poultry units for Bernard Matthews Ellough. Following a brief discussion it was agreed to approve the application

**77/15/2** The clerk reported that he had received a communication from a resident of Worlingham concerning the planning application for bio-generators at Ellough. The decision on this application had been passed to officers at WDC following the planning committee meeting of early October. This was noted by the council.

Chairman: \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

**62/15/2 Outcomes of planning applications from WDC**

DC/15/3205 installation of an underground electricity cable to connect the solar farm to the national grid for Lark Energy **WDC Approved**

DC/15/3183 installation of an underground electricity cable to connect the solar farm to the national grid for Lark Energy **WDC Approved**

**78/15 Sotterley Cemetery Report**

The clerk reported that there had been no activity at the cemetery since the last meeting.

**79/15 Chapel Preservation Trust Report.**

Cllr Scuffil reported that a Harvest Festival had been held in the Chapel and was successful. There will be a remembrance service at the War Memorial on Saturday 7<sup>th</sup> November at 10.50am. The Chapel now has new LED lighting which operates with a battery instead of a generator.

**80/15 Replacement of equipment at the Playground**

The clerk presented the 2 quotations that had been received to a) replace the equipment currently at the playground and b) to suggest a plan to enhance the playground. Following discussion the clerk was asked to email the information to members and to include the item on the next agenda and members agreed to investigate other options for refurbishment of the playground.

**81/15 VAS Signs.**

The signs were in use but as Cllrs Osmon and Potter were unable to attend there was no report. The clerk said that he had contacted the Company that supplied the signs to ask about battery life as the ones we have seem to be lasting only 6 to 7 days.

**82/15 Any other business**

**82/15/1** There had been no meetings of the neighbourhood plan group since the last meeting.

**82/15/2 Allotments** The Chairman said that the supply of water to the allotment is still to be resolved.

**83/15 Items for the agenda of the next meeting**

Playground refurbishment

**84/15 Date of next meeting**

The date of the next meeting is Wednesday 18<sup>th</sup> November 2015 at 7.00pm at Shadingfield Village Hall.

**Meeting closed at 8.15pm**

Chairman: \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_