

SHADINGFIELD SOTTERLEY WILLINGHAM AND  
ELLOUGH JOINT PARISH COUNCIL

**Minutes of the ordinary meeting of the Parish Council**

held at Shadingfield Village Hall  
**on Wednesday 16<sup>th</sup> October 2013**  
at 7.00pm

**83/13 Present**

Cllrs. S Thompson (Chairman), J. Sheldrake, T Forrest (vice chairman), L. Osmon, Mrs L Marq,  
Mrs A. Chipperfield, Mrs J Davidson, M Davidson  
J Armstrong (Clerk),  
3 members of the public

**84/13 Welcome**

The Chairman welcomed Mr and Mrs Davidson to their first meeting of the Council after being co-opted to the Council.

**84/13 Apologies**

Cllrs., Ms S Wilson, D. Rich, P. Scuffil , P. Read , Cllr D Ritchie SCC, Cllr K Springall WDC, PCSO  
D Watson

**85/13 Declarations of Interest**

None

**86/13 Minutes of the Parish Council meeting held on 18<sup>th</sup> September 2013.**

**It was proposed by Cllr Sheldrake and seconded by Cllr Thompson that the minutes of the meeting of Wednesday 18<sup>th</sup> September 2013 be accepted as a true record. This was agreed by the Council.** The Chairman signed the minutes

**87/13 Matters arising not otherwise on the agenda.**

Cllr Mrs Chipperfield reported on her attendance at the planning meeting at Carlton Colville Town Council. It was a very informative session and it was stressed that councils should develop a neighbourhood plan for their parish and that funds were available for this development from the DCLG. Following a discussion it was agreed that more information would be sought and the matter discussed at a future meeting.

73/13 the Clerk reported on progress concerning the issues surrounding the caravan site on London Road. The matter was being investigated by the Private Housing Department of WDC and they will report back as soon as possible. The Chairman said that he had spoken to WDC planning department about the issue and that they were also investigating.

**88/13 Meeting opened to the public.**

Further concerns were raised by residents relating to the Static Caravan Holiday Park at Fox Meadow London Road Shadingfield. These were mainly about the frequency of cars visiting the site particularly in the evenings.

The Chairman thanked the residents and said that the council would pass on their concerns to the relevant authority.

Chairman: \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

**89/13 Reports****89/13/1 SCC Report**

There was no SCC report

**89/13/2 WDC Report**

There was no WDC report.

**89/13/3 Police Report**

There was no police report

The Chairman closed the meeting for public contribution.

**90/13 Correspondence**

The clerk read a letter from VC Cooke Ltd of Ellough about a consultation the company are holding about plans to expend the waste recovery site at Ellough. Following a short discussion Cllrs Mrs Chipperfield, Mrs L Marq and Cllr Sheldrake said that would attend the session on the 21<sup>st</sup> October if possible.

WDC are carrying out a review of polling stations and arrangements and are asking for Council comments. Council agreed that there were no issues that they wished to raise with WDC.

Essex and Suffolk Water Company have notified that the laying of a new pipeline from Barsham to Reydon will take place from Now until mid 2014. Details of the route were provided.

**91/13 Finances**

**91/13/1** Authorisation of cheques for payment

**On a proposition from Cllr Osmon seconded by Cllr Marq , Council agreed the following payments**

Bin emptying £12.00 payee Waveney Norse cheque number 100636

Cleaning the war memorial £954.00 payee Howshams Ltd. Cheque number 100637

Bench for Ellough £543.99 payee RBS Invoice Finance Ltd (Cyan Ltd) cheque number 100638

Council Insurance 2013/14 £433.60 payee Suffolk Acres Services cheque number 100639

**91/13/2** The clerk reported the receipt of £828.50 from Section 106 monies set against the picnic bench at Sotterley

**91/13/3** The clerk reported that the current balances were current account £18,424.75 and deposit account £934.29. Members asked about investment of monies from the current account and requested the clerk to investigate options.

**92/13 Planning**

**92/13/1** Planning Applications

Application DC/13/2810/COU Change of use of the site and buildings from B1 to allow use as a coach/bus park and depot Unit 3 Moors Business Park Ellough

Application DC/13/2812/VOC to vary hours of operation to 7.00am to 19.00pm Monday to Saturday. Following discussion it **was proposed by Cllr Osmon seconded**

**by Cllr M Davidson to approve the applications, this was carried by Council**

**92/13/2** Outcomes of planning applications from WDC

There were no outcomes

**93/13 Sotterley Cemetery**

There was nothing to report on cemetery activity.

**94/13 Any other business**

94/13/1 The clerk reported that he had received a quote for mole clearance on the playing field from Bond pest control of Barnby for £30. Council authorised the work to be carried out

94/13/2 The clerk reported that Cllr Read had asked for permission from the council to contact the company concerned about the repair of the stonework at the memorial and that this may involve a cost. Council agreed that Cllr Read should contact the company and arrange a visit if it is needed.

94/13/3 The clerk reported that he had been contacted by two other parish councils about the VAS signs as they have created some interest. There is a likelihood that the time interval between the use of the signs could increase if more council want to use them. A discussion about options was held. The clerk was asked to find out costs associated with the council buying its own VAS signs.

**95/13 Items for the agenda of the next meeting**

Cllr M Davidson asked if the provision of street lighting on London Road could be discussed at the next meeting. The clerk was asked to find out some information about such provision particularly costs and responsibilities.

**96/13 Date of next meeting**

The date of the next meeting is Wed 20<sup>th</sup> November 2013 at 7.00pm at Shadingfield Village Hall

**Meeting closed at 8.00 pm**

Chairman: \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_