

SHADINGFIELD SOTTERLEY WILLINGHAM AND ELLOUGH  
JOINT PARISH COUNCIL

**Minutes of the ordinary meeting of the Parish Council**

held at Shadingfield Village Hall

**on Wednesday 16<sup>th</sup> November 2016**

at 7.00pm

**86/16 Present**

Cllrs. Mrs A Chipperfield, Ms. J Mills, Ms. S Wilson, P Scuffil, E Potter, M Smith, J Sheldrake, S Thompson (Chairman), Mrs J Davidson, M Davidson  
J Armstrong Clerk, 1 member of the public

**87/16 Apologies**

Cllrs L Osmon, WDC Cllr K Springall , SCC Cllr D Ritchie

**88/16 Declarations of Interest**

Cllr Thompson declared a non pecuniary interest in Item 9 planning application DC/16/4467/FUL.

**89/16 Minutes of the Parish Council meeting held on 19<sup>th</sup> October 2016.**

**It was proposed by Cllr Mills and seconded by Cllr Thompson that the minutes of the meeting of Wednesday 19<sup>th</sup> October 2016 be accepted as a true record. This was agreed by the Council.** The Chairman signed the minutes

**90/16 Matters arising not otherwise on the agenda.**

The clerk reported that he had written to RPC Ltd about their hedge on Church Road Ellough. The Company replied that the matter was being dealt with.

Cllr Osmon emailed to report that he had found a supplier for new batteries for the speed signs. **It was agreed that we should purchase new batteries.** The clerk will discuss with Cllr Osmon

**91/16 Meeting opened to the public.**

There were no comments or questions from the public.

**92/16 Reports**

**92/16/1 SCC Report**

No report

**92/16/2 WDC Report**

No report

**92/16/3 Police Report**

1 reported crime Anti Social Behaviour College Lane (In Worlingham)

The Chairman closed the meeting for public contribution.

**93/16 Correspondence**

Letters/emails had been received from:

WDC re Worlingham PC's application to undertake a neighbourhood plan for comment/objection. Council did not wish to make a comment

SALC with details of the Suffolk Rural Fund

SALC about a scam on the Telephone preference service

Chairman: \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

Highways a reminder of the road closure in Sotterley 21<sup>st</sup> to 24<sup>th</sup> Nov.

WDC with details of Rural Housing Conference

WDCI with website details for the WDC SCDC merger

#### 94/16 Finances

##### 94/16/1 Authorisation of cheques for payment

**On a proposition by Cllr Mills seconded by Cllr Chipperfield the following payments were agreed by Council:**

Website fee for 2016/17 £60 payee Community Action Suffolk cheque number 100732

Waste bin collecting £11.98 payee Waveney Norse cheque number 100733

Council insurance 2016/17 £650.32 payee Community Action Suffolk cheque number 100734

Clerk's pay Oct/Dec £412.00 payee J Armstrong cheque number 100735

PAYE on clerk's pay £103.00 payee HMRC cheque number 100736

**94/16/2 Account balances** The clerk reported that the current account stood at £22,6570.31 on the 7<sup>th</sup> October and the saving account at £935.74.

**94/16/3 Budget forecast for 2017/17.** The clerk presented the budget forecast for 2017/18 and recommended that the precept for next year should remain at this years level. A decision would be required at the January Meeting.

#### 95/16 Planning

##### 95/16/1 Planning Applications

DC/16/4398/PN3 Prior notice application(change of use) Barn conversion to single dwellinghouse West of Hill Cottages London Road Shadingfield for Mr G Kidner  
Following discussion **it was agreed to recommend refusal** for the following reasons, The Council had been informed that the building had not been used for agricultural purposes but for horticultural equipment and that it had been constructed after the surrounding farm had been sold. Council was of the opinion that the application should be subject to a Full planning application.

Council confirmed the interim decision for DC/16/4307/TEL the removal of telephone services payphone opposite Sotterley School Lower Green Sotterley

DC/16/4467/FUL Erection of storage clamps, Biocow AD Plant Copland Way Ellough.  
Following discussion it was agreed to recommend approval.

##### 95/16/2 Outcomes of planning applications from WDC

There were no planning outcomes

#### 96/16 Neighbourhood Development Plan

Cllr Thompson reported that Beccles Town Council were revising the proposals for a neighbourhood plan which originally included neighbouring parishes following advice that the proposed area was too large. Barsham with Shipmeadow Parish Council has decided to withdraw from the Beccles Plan. Cllr Thompson said that the Council should consider withdrawing from the Beccles Plan and seek an indication from residents to decide to undertake a parish neighbourhood plan. The clerk outlined the requirements for setting up a neighbourhood plan team and that a project team would be required and should be made up of parish councillors and residents. There should be more residents (all of whom live in the parish) than councillors and a balance of 7 residents and 3 councillors would be the aim.

Following a discussion **it was formally agreed that the Council would withdraw from the Beccles Plan.** The clerk was asked to inform Beccles Town Council of the decision. Following a further discussion Cllr Mills and Cllr Potter agreed to work with the clerk to plan communications with residents to gauge views about a parish

Chairman: \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

neighbourhood plan. It was also suggested that the main activity be started after Christmas.

**97/16 Sotterley Cemetery Report**

There was nothing to report. Cllr Scuffil asked if the issue of settlement in a grave space had been resolved. The clerk will continue to sort the matter. Cllr Scuffil reported that the mower used to cut the grass at the cemetery was in need of replacing and asked if the parish council would pay 50% of the cost of a new mower with the other 50% coming from the Preservation Trust's funds. It was pointed out that the responsibility for maintaining the cemetery was the responsibility of the council then the council should purchase the replacement mower. Following discussion **it was agreed** that Graham Fisher be authorised to purchase a mower up to the value of £500 to be invoiced to the parish council.

**98/16 Chapel Preservation Trust Report.**

The remembrance service had been held at the War Memorial and refreshments were served in the Chapel. A produce market will be held at the Chapel on 26<sup>th</sup> November.

**99/16 Village Sign**

The clerk reported that he had consulted with WDC about using section 106 money for the village sign. The response indicated that it may not fulfil the criteria for the use of 106 money depending on where the sign is situated. Further information will be required at a later date. Cllr Mills reported that the group supporting the village sign project meet regularly and have raised around £1000 towards the provision of a sign. From investigations and with Sotterley Estate providing the oak post the cost is in the region of £3500.

**100/16 Any other business**

**100/16/2 Playground.** Cllr Davidson reported that he was waiting for a dry spell to enable the painting of the equipment to be done, and that the replacement seats have not yet arrived.

**100/16/2 Rights of Way Survey** Cllr Scuffil reported that the deadline for contribution to the survey has passed and the report being produced by the rights of way team at SCC is due to be published.

**101/16 Items for the agenda of the next meeting**

Neighbourhood plan

**102/16 Date of next meeting** The date of the next meeting is **Wed 18<sup>th</sup> January 2017 at 7.00pm at Shadingfield Village Hall**

**Meeting closed at 8.20pm**

Chairman: \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_