

SHADINGFIELD SOTTERLEY WILLINGHAM AND
ELLOUGH JOINT PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council
held at Shadingfield Village Hall
on Wednesday 21st November 2012
at 7.00pm

97/12 Present

CLLrs, Mrs A. Chipperfield, Ms L. Riley, L. Osmon, S Thompson (Chairman), T. Forrest, P. Read, J. Sheldrake
J Armstrong (Clerk) PCSO Laura LeSurf 1 member of the public

98/12 Apologies

Cllr Rich, Cllr Ms Wilson, Cllr Scuffil, Cllr Springall WDC Cllr Ritchie SCC

99/12 Declarations of Interest

Cllr Forrest declared a pecuniary interest in item 106/12/1 Planning application DC/12/1189/COU Change of use of stables to boarding kennels for Mrs Gartley Church Road Ellough

Cllr Thompson declared an interest in item 106/12/1 Planning application DC/12/1361/TPO TPO 106C – G1 Thinning of pine trees by 15% as part of Estate Thinning Programme, Woodfield Close Shadingfield.

Request for a dispensation. Cllr Forrest was asked by the Chairman to leave the meeting for a short period. The clerk read correspondence from Cllr Forrest asking for a dispensation in respect of his declared interest in item 106/12/1 Planning application DC/12/1189/COU. Following discussion it was proposed by Cllr Mrs Chipperfield and seconded by Cllr Read that a dispensation would be granted to Cllr Forrest to allow him to speak during the item but not to vote. **This was agreed.** Cllr Forrest was invited to return to the meeting

100/12 Minutes of the Parish Council meeting held on 17th October 2012.

It was proposed by Cllr Chipperfield and seconded by Cllr Osmon that the minutes of the meeting of Wednesday 17th October 2012 be accepted as a true record. This was agreed by the council. The Chairman signed the minutes

101/12 Matters arising not otherwise on the agenda.

There were no matters arising

102/12 Meeting opened to the public.

There were no items from the public

103/12 Reports

103/12/1 SCC Report

There was no SCC report

103/12/2 WDC Report

There was no WDC report

Chairman: _____ Clerk _____ Date _____

103/12/3 Police Report

PCSO LeSurf said that there had been no reported crime in the parishes since the last meeting. PCSO LeSurf said that there had been two burglaries in neighbouring parishes in the last week and that residents should be vigilant and ensure that properties were made secure when necessary. Residents should report suspicious activity and dial 999 if appropriate. The Chairman thanked PCSO LeSurf for her report.

The Chairman closed the meeting for public contribution.

104/12 Correspondence

For Action

1. Suffolk Acre Extraordinary General Meeting 26th November
2. Request from MAGPAS for a donation.
3. Forward from SALC with details of precept update from NALC
4. Further update from NALC about above and disclosure and dispensation issues
5. Suffolk Coastal DC Greenprint forum meeting 10th December Wangford Village Hall
6. WDC Equality and Diversity Training Town Hall Lowestoft 10th December
7. Email from Danny Eyre re traffic calming measures
The clerk was asked to contact the Highways Department and make a further request for someone to attend a council meeting to discuss traffic issues.
8. Letter from Mrs Tallon
It was agreed that council would investigate the renovation of the mileage sign mentioned in Mrs Tallon’s letter. The clerk was asked to reply to Mrs Tallon in that regard.
9. SALC Area Meeting 6th December

For Reference

1. BDO changes to their extranet information service
2. Members bulletin from East Suffolk Travellers Association
3. Suffolk Age UK asking for volunteers
4. Suffolk Acre and SALC information on the proposed merger between Suffolk and Cambridgeshire Fire Services online survey.

For information

None

105/12 Finances

105/12/1 Authorisation of cheques for payment

Council agreed a payment of £694.80 to Sutton Timber for the wood for the picnic table and benches at the war memorial Cheque number 100606

105/12/2 Current Balances.

Current Account balance £20,632.04

Deposit Account £933.10

(The sum of £3100 has been set aside for projects by council)

105/12/3 Update on precept for 2013/2014

The clerk referred to the recommendations received from SALC and NALC about proposed changes from central government concerning the precept for 2013/14.

Chairman: _____ Clerk _____ Date _____

Following discussion Council re-affirmed its decision to request a precept of £7,200 but would review the decision prior to the deadline for confirming to WDC the requirement for 2013/14 based on further information from SALC and NALC.

106/12 Planning

106/12/1 Planning Applications

DC/12/1189/COU Change of use of stables to boarding kennels and continued use of existing garage as dog grooming parlour Mrs Gartley, Gartley House Ellough
Following discussion, it was unanimously agreed on a vote (Cllr Forrest did not vote) to oppose the application on the following grounds:

1. The closeness of the proposed kennels to neighbours would cause noise nuisance, particularly the nearest neighbour.
2. The increase in traffic movements on Church Road Ellough from the change of use to a business would create potential dangers as the road is narrow and used by horse riders and farm vehicles.
3. Council is concerned that the map outlining the proposed changes does not show a direct access to the public highway (Church Road Ellough) and no explanation of how traffic can access the indicated entrance to Gartley House.

DC/12/121249/FUL Construction of a first floor extension to provide additional office space Ellough Industrial Estate Ltd Ellough. Following discussion it was agreed to approve the application

DC/12/1361/TPO Thinning of pine conifers Woodfield Close Shadingfield for Sotterley Farms Partnership. Following discussion it was agreed to approve the application

The clerk was instructed to reply to WDC on the appropriate forms.

106/12/2 Outcomes of planning applications from WDC

None

106/12/3 The clerk read correspondence from Lark Energy concerning the proposed solar farm at Ellough. The company is to withdraw the element of the plan on the north side of the B1127 and has indicated that this has been submitted to WDC planning department.

107/12 Sotterley Cemetery

The clerk reported that there had been one burial at the cemetery. The approved memorial for Mr T Morrison had been erected. A request had been received for a cremation plot for the interment of ashes. A request has also been made for the erection of a memorial for Mr Soanes. **The cemetery committee approved** the request for the cremation plot and for the erection of the memorial subject to the necessary forms being completed.

The clerk read correspondence from Peter Scuffil concerning the maintenance programme for the cemetery. The preservation trust had carried out various tasks from the maintenance programme, and have requested that funds be made available for hiring machinery to undertake further tasks in the programme.

Following discussion it was agreed not to approve the request but that the clerk would contact Mr Read for a quote for the work required to level the identified areas of the cemetery and roll the paths.

108/12 Any other business

108/12/1 Community Orchard/Allotments

Chairman: _____ Clerk _____ Date _____

The clerk was asked to include a reference to the allotment provision in the copy for the Sheaf next month to see if there is any interest from residents.

108/12/3 Update on the replacement of the bus shelter

108/12/4 The Chairman thanked Cllr Read for repairing the notice boards at Sotterley and Ellough

109/12 Items for the agenda of the next meeting

1. Allotments and Community Orchard
2. Parish Plan. The chairman asked if council would approve him inviting a planning advisor to the next meeting to inform council about issues involved in the development of a parish plan. **This was agreed by council,**

110/12 Date of next meeting

The date of the next meeting is Wed 16th January 2013 at 7.00pm at Shadingfield Village Hall

Meeting closed at 8.30pm

Chairman: _____ Clerk _____ Date _____