

SHADINGFIELD SOTTERLEY WILLINGHAM AND ELLOUGH  
JOINT PARISH COUNCIL

**Minutes of the ordinary meeting of the Parish Council**  
held at Shadingfield Village Hall  
**on Wednesday 15<sup>th</sup> March 2017**  
at 7.00pm

**137/16 Present**

Cllrs. Mrs A Chipperfield, Ms. J Mills, J Sheldrake, S Thompson (Chairman), M Davidson, M Smith, L Osmon,  
J Armstrong Clerk.

**138/16 Apologies**

Cllrs Mrs J Davidson. E Potter, P Scuffil, Ms S Wilson, Cllr Springall (WDC)

**139/16 Declarations of Interest**

None

**140/16 Minutes of the Parish Council meeting held on 15<sup>th</sup> February 2017.**

**It was proposed by Cllr Davidson and seconded by Cllr Mills that the minutes of the meeting of Wednesday 15<sup>th</sup> February 2017 be accepted as a true record. This was agreed by the Council.** The Chairman signed the minutes

**141/16 Matters arising not otherwise on the agenda.**

The leaves on the pavement at Sotterley Road have still not been cleared. The clerk has been in touch with Waveney Norse and the leaves will be cleared. Cllr Davidson was asked to keep an eye on the pavement in question.

**142/16 Meeting opened to the public.**

There were no questions or comments.

**143/16 Reports**

**143/16/1 SCC Report**

No report

**143/16/2 WDC Report**

No report

**143/16/3 Police Report**

No details of reported crimes were available after 31<sup>st</sup> Dec 2016.

The Chairman closed the meeting for public contribution.

**144/16 Correspondence**

Letters/emails had been received from:  
SALC with details of the housing white paper  
SALC with details of grant scheme for War Memorial cleaning and repair  
SCC with details of the 2017/18 section 107 amount  
SALC with details of the better broadband subsidy scheme  
SALC with details of the transparency code grant

Chairman: \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

SCC details of Road closure Church Road Ellough/Willingham 3/4/5April  
SCC with details of Road Closure Jays Hill Road 6/7 April  
WDC with details of the spring litter pick event.

**145/16 Finances**

**145/16/1 Authorisation of cheques for payment**

**On a proposition by Cllr Thompson seconded by Cllr Davidson the following payments were agreed by Council:**

Printing NP Flyers £9.60 payee Sotterley Farms Partnership cheque number 100743  
Bin emptying £11.99 payee Waveney Norse cheque number 100744

**145/16/2 Grass Cutting Contract for 2017/18** The clerk presented details of the two quotes for cutting the grass at the playing field. Following discussion it was agreed to award the contract to VERTAS Ltd. The clerk was asked to make the necessary arrangements. The contract would also include cutting the verge around the village entrance gate on the A145.

**145/16/3 Account balances** The clerk reported that the statement for February was still awaited

**145/16/4 Section 106 monies.** The Chairman Cllr Thompson said that Council should continue to seek the use of the 106 funds to finance part of the cost of the Village Sign. The clerk in the capacity of Responsible Financial Officer of the Council said that he did not think that this would be allowable under the requirements for spending 106 funds. Further enquiries would be made to clarify the issue. It was agreed that council would consider funding a shortfall in residents donated monies when the position was established.

**146/16 Planning**

**146/16/1 Planning Applications**

Notice of consultation on planning application that will be decided by SCC  
SCC\0037\17 Installation of a biomass boiler and flue Ellough Waste Transfer Station Anson Way Ellough had been received. No details were available as they had not arrived in the post. The clerk will circulate the information when received.

**146/16/2 Outcomes of planning applications from WDC**

None

**147/16 Neighbourhood Development Plan**

The Chairman thanked the members who delivered the flyers around the villages. Details and arrangements for the parish meeting on the 22<sup>nd</sup> March were discussed. Cllr Mills has organised the provision of tea/coffee and biscuits. The clerk gave a brief resume of the meetings held at Mutford and Henstead. Cllr Thompson, Cllr Mills and the clerk will finalise the details with Cllr Potter before the meeting.

**148/16 Sotterley Cemetery Report**

There was nothing to report.

**149/16 Chapel Preservation Trust Report.**

There was no report

**150/16 Village Sign**

There was nothing further to report.

Chairman: \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

**151/16 Any other business**

**151/16/1 Playground.** Cllr Davidson reported that he is hoping to complete the work by the next meeting

**152/16 Items for the agenda of the next meeting**

None

**153/16 Date of next meeting** The date of the next meeting is Wed 19<sup>th</sup> April 2017 at 7.00pm at Shadingfield Village Hall

**Meeting closed at 8.05pm**

DRAFT