

**SHADINGFIELD SOTTERLEY WILLINGHAM AND ELLOUGH
JOINT PARISH COUNCIL**

**Minutes of the ordinary meeting of the Parish Council
held at Shadingfield Village Hall
on Wednesday 18th March 2015
at 7.00pm**

131/14 Present

Cllrs. Mrs A Chipperfield, L Osmon, J Sheldrake, Mrs J Davidson
J Armstrong (Clerk), 1 member of the public

132/14 Apologies

Cllrs Mrs L Marq, S Thompson (chairman), T Forrest , M Davidson, E Potter,
P Read, SCC Cllr D Ritchie, WDC Cllr K Springall, PCSO Watson

133/14 Election of Chairman

In the absence of the Chairman Cllr Thompson it was agreed that Cllr Sheldrake took the
Chair.

134/14 Declarations of Interest

Cllr Mrs Chipperfield declared a pecuniary interest in Item 9a planning application
DC/15/0645/FUL Construction of a first floor bathroom extension and ground floor lobby,
Ellough Hall Ellough

135/14 Minutes of the Parish Council meeting held on 18th February 2015.

**It was proposed by Cllr Chipperfield and seconded by Cllr Osmon that the minutes of the
meeting of Wednesday 18th February 2015 be accepted as a true record. This was agreed
by the Council.** The Chairman signed the minutes

136/14 Matters arising not otherwise on the agenda.

There were no matters arising.

137/14 Meeting opened to the public.

There were no contributions from members of the public

138/14 Reports

138/14/1 SCC Report

There was no SCC report.

138/14/2 WDC Report

There was no WDC report

138/14/3 Police Report

PCSO Watson sent a written report which the clerk read. There had been one
recorded crime since the last meeting. A burglary-other building at Ellough Industrial
Estate. Tools and equipment to the value of £20,000 were taken. Investigation is
ongoing.

Chairman: _____ Clerk _____ Date _____

The Chairman closed the meeting for public contribution.

1190

139/14 Correspondence

There was no correspondence

140/14 Finances

140/14/1 Authorisation of cheques for payment

On a proposition by Cllr Osmon seconded by Cllr Mrs J Davidson the following payments were agreed by Council

Poles for the VAS Signs payee Suffolk County Council £206.14 cheque number 100678

Clerk's pay for Jan/March payee Mr J Armstrong £412 cheque number 100679

PAYE on clerks pay for Jan/March payee HMRC £103 cheque number 100680

Chapel insurance for 2015/16 payee Business Services at CAS Ltd £113.65 cheque number 100681

Membership fee payee Community Action Suffolk £30 cheque number 100682

140/14/2 Chapel insurance

The clerk reported that the insurance brokers had advised that it was now possible to combine the insurance policy for the Chapel with that of the Council and would result in a saving of approx. £100 per annum. A premium of £113.65 would be required to align the two policies. It was proposed by Cllr Osmon and seconded by Cllr Mrs Chipperfield that the insurance policies be combined and the additional premium be paid. This was agreed by the Council.

140/14/3 The clerk reported the account balances as current account £18,875.11 and the business saver account £935.01

140/14/4 A request had been received from the Pension Regulator for the nomination of a contact in relation to the staging date for the Automatic Enrolment Pension Scheme being introduced in 2016. It was agreed that the clerk would act as the nominee.

141/14 Planning

141/14/1 Planning applications

The following planning applications were considered:

DC/15/0418 Discharge of condition 12 on application DC/14/1314/FUL construction of a crematorium – Atherstone red facing bricks – old English natural red roof tiles. Following discussion it was agreed to approve the application.

DC/15/0754VOC Variation of condition No 2 W7107/5 – change of use of service and repair to commercial vehicles and retail dealers – usage to include light vehicle, car service and MOT Unit 1b, The Moor Business Park Ellough. Following discussion it was agreed to approve the application.

Cllr Mrs Chipperfield left the meeting at this point. DC/15/0645/FUL Construction of a first floor bathroom extension and ground floor lobby, Ellough Hall Ellough. Following discussion it was agreed to approve the application.

Cllr Mrs Chipperfield rejoined the meeting. The clerk was asked to respond to WDC on the appropriate forms.

141/14/2 Outcomes of planning applications.

There were no outcomes to planning applications.

Chairman: _____ Clerk _____ Date _____

142/14 Electronic Summons and Standing orders.

The clerk outlined the issues relating to the use of electronic communications for the meeting summons and the changes to standing orders. It was agreed to allow the use of electronic communications for the distribution of the meetings summons. The changes to standing orders would be confirmed at the May meeting when the review of policies was undertaken.

143/14 Update on the Vehicle Activated Speed Signs.

The clerk reported that he had contacted the company that supply the signs and they do have data collection and the firm were not aware of any recommendations about VAS signs only being used with amber bulbs. A discount of 8% had been negotiated so that the costs of the machines would be £5990.85 inclusive of VAT. It was agreed to order the machines as soon as possible. Delivery is expected by the second week in April.

144/14 Election 2015

The clerk confirmed that the seats for the council were 3 for Shadingfield, 4 for Sotterley, 3 for Willingham and 2 for Ellough. Nomination papers will be delivered by the end of the week, the clerk will contact members to organise distributions of the papers..

145/14 Sotterley Cemetery Report

The clerk reported that a request for the reservation of two plots had been received and he would make the necessary arrangements.

146/14 Chapel Preservation Trust

There was no Chapel report.

147/14 Annual Parish Meeting

It was agreed that the Annual Parish Meeting be held on Wednesday 20th May at 7pm followed by the Annual Meeting of the Parish Council

148/14 Any other business

148/14/1 Allotments. In the absence of the Chairman it was agreed to postpone this item to a future meeting.

148/14/2 Playground inspections. Cllr Osmon had inspected the playground and has reported that the seats on the swings need replacing, there is mole activity in the area. The clerk will contact Bond pest control to deal with the mole problem, and also agree the grass cutting plan for the field.

149/14 Items for the agenda of the next meeting

Allotment progress.

150/14 Date of next meeting

The date of the next meeting will be **Wednesday 15th April 2015**

Meeting closed at 8.05pm

Chairman: _____ Clerk _____ Date _____