

SHADINGFIELD SOTTERLEY WILLINGHAM AND
ELLOUGH JOINT PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council
held at Shadingfield Village Hall
on Wednesday 19th July 2017
at 7.00pm

37/17 Present

Cllrs. Ms. S Wilson, Mrs A Chipperfield, M. Davidson, J Sheldrake, P Scuffil, M Smith,
L Osmon,
J Armstrong Clerk,
2 members of the public

38/17 Apologies

Cllrs. Ms. J Mills, E Potter, WDC Cllr K Springall, SCC Cllr D Ritchie

39/17 Declarations of Interest

None

40/17 Minutes of the Parish Council meeting held on 17th May 2017.

It was proposed by Cllr Scuffil and seconded by Cllr Chipperfield that the minutes of the meeting of Wednesday 17th May 2017 be accepted as a true record. This was agreed by the Council. The Chairman signed the minutes

41/17 Matters arising not otherwise on the agenda.

42/17 Election of Vice chairman 2017/18

Following discussion, it was agreed to defer the election of a Vice chairman 2017/18 to the next meeting.

43/17 Meeting opened to the public.

There were no questions from the public

44/17 Reports

44/17/1 SCC Report

There was no SCC report

44/17/2 WDC Report

There was no WDC report

44/17/3 Police Report

There was one recorded crime in April 2017 Anti-social behaviour on Jay's Hill Sotterley

The Chairman closed the meeting for public contribution.

Chairman: _____ Clerk _____ Date _____

45/17 Correspondence

Letters/emails had been received from:
SCC with details of the change for notifying road closures. Details will be published on the Roadworks.org. website.
The Chair of Redisham Parish Meeting referring to the Neighbourhood Plan Historic England with details of listed buildings in the Parish in relation to the Neighbourhood Plan.
WDC with detail of the Enabling fund

46/17 Finances

46/17/1 Authorisation of cheques for payment

On a proposition by Cllr Scuffil seconded by Cllr Chipperfield the following payments were agreed by Council:

Grass cutting the playing field for the 1st quarter £237.29 payee VERTAS cheque number 100752

46/17/2 Account balances. Current Account £24,326.11 savings account £935.86.

46/17/3 The clerk reported that the section 106 money for the purchase of the village sign has been received.

47/17 Planning

47/17/1 Planning Applications

DC/17/2747/VOC to change the condition from 25 to 40 years Playters Solar Farm Ellough. The Chairman invited Mr J Jenkinson the agent to give a short explanation of the reasons for the application. Mr Jenkinson answered a number of questions from members. Following discussion, it was agreed that the Council had no objection to the application.

47/17/2 Outcomes of planning applications from WDC

SCC\0037\17 Installation of a biomass boiler and flue Ellough Waste Transfer Station Anson Way Ellough **SCC Approved**

47/17/3 Planning application Issue

DC/16/4398/PN3 Prior notice application (change of use) Barn conversion to single dwelling house West of Hill Cottages London Road Shadingfield for Mr G Kidner. The clerk reported that he had replied to WDC requesting a further investigation into the issue and indicating that the Council did not accept the reply to the Council's first request.

48/17 Sotterley Cemetery Report

There had been no activity at the cemetery since the last meeting.

49/17 Chapel Preservation Trust Report.

49/17/1 Events. Cllr Scuffil on behalf of the preservation trust committee said that the home produce market the concert and the moveable feast were very successful. The annual cream tea will be held on 27th August and a Photograph exhibition will be held on the 9th and 10th September.

49/17/2 Building works. Councillor Scuffil said that, following inspection, some minor repairs were necessary. The keystone in the arch of the porch needs urgent attention and pointing is required on the coping stones on the porch edge. Quotations have been sought, repairs to the keystone £148 and the pointing £105 (if resetting is required £248) all + VAT.

Under the terms of the letter of understanding between the Trust and the Council approval of the Council is required for the repairs. **It was agreed to approve the**

Chairman: _____ Clerk _____ Date _____

repairs indicated by the Trust. (Cllrs. Scuffil and Ms Wilson declared an interest being members of the Trust and did not vote on this item).

Cllr Scuffil, on behalf of the Trust asked if the Council would consider paying half of the cost or a percentage of the cost. Following a short discussion, the Chairman asked for a vote on the request. The request was rejected by the Council (Cllr Scuffil and Ms Wilson did not vote).

Cllr Ms Wilson asked if a copy of the letter of agreement could be sent to her as she had no recollection of it. The clerk will facilitate.

50/17 Update on the neighbourhood plan

In the absence of the project team chairman Cllr Potter the clerk gave an update on progress. The application to undertake a plan has been approved and Cllr Potter will be contacting those who indicated they would join the team and arrange the first meeting of the group.

51/17 Village Sign

Cllr Mrs Mills had sent a report stating that the sign was nearing agreement on the design and would be ordered very soon.

52/17 Councillor Vacancies

The clerk reported that no request for an election had been received and therefore the vacancy can be filled by co-option. The vacancy following the resignation of Cllr Mrs Davidson will be posted in the next few days and if no request for an election is received then a further co-option may be made.

The clerk was asked to advertise the vacancies in the Sept. Sheaf and add the item to the Sept. Agenda.

53/17 Any other business

There was no further business

54/17 Items for the agenda of the next meeting

Election of Vice Chairman

Response to the Draft Local Development Plan

Village Sign position and safety concerns.

55/17 Date of next meeting

The date of the next meeting is Wed 20th Sept. at 7.00pm at Shadingfield Village Hall

Meeting closed at 8.30pm

Chairman: _____ Clerk _____ Date _____