

SHADINGFIELD, SOTTERLEY, WILLINGHAM AND ELLOUGH JOINT PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council

held at Shadingfield Village Hall

on Wednesday 17 January 2018

at 7.00 pm

112/18 Present

Cllrs M Davidson (Chair), S Wilson, P Scuffil, J Sheldrake, C Ellis, J Mills, T Potter
M Allen (Clerk)

113/18 Apologies and Absence

Clls Mrs A Chipperfield, T Barne
WDC Cllr K Springall, SCC Cllr D Ritchie

114/18 Declarations of Interest

Cllr Mills declared an interest in the Village Sign item.

115/18 Minutes of the Parish Council meeting held on 15 November 2017

It was proposed by Cllr Wilson and seconded by Cllr Scuffil that the minutes of the meeting of Wednesday 15 November 2017 be accepted as a true record. This was agreed by the Council. The Chairman signed the minutes.

116/18 Matters arising not otherwise on the agenda

None

117/18 Meeting opened to the public

There were no members of the public present at the meeting.

118/18 Reports

SCC Report – no report received
WDC Report – no report received
Suffolk Police – nothing to report

119/18 Correspondence

Request for a grant towards the cost of grass cutting in Shadingfield Churchyard was declined.

Request for publicity on the Parish Council website by Reydon Belles was declined, but details of social media websites will be provided.

Women on Wheels Charity Cycle Event – already advertised locally.

120/18 Finance

- (a) To approve payment of outstanding invoices listed below

Waveney Norse, emptying of litter bins £11.99

- (b) Current account as at 5 January 2018 £25857.65; savings account £936.02

- (c) Budget Forecast and precept requirement for 2018/19

The recommendation was for there to be no change to the precept for 2018/19 had been returned to Waveney District Council.

- (d) JAA advised that there would be an amount payable to HMRC for PAYE before the next meeting in January 2018. Not completed

Acceptance of the finance items was proposed by T Potter and seconded by C Ellis and the motion was carried unanimously.

121/18 Planning

- (a) To consider any planning applications posted since the last meeting

1. Planning

- a) To consider any planning applications.
File ref DC/17/5382/FUL – proposed extension to the rear of property Sunray View, London Road, Shadingfield
There were no objections raised.

File ref SCC\0227\17 – application for the importation, crushing, screening and stocking of aggregate and soils, the creation of an area of concrete hard standing and the erection of a noise screen on the northern boundary of the site – Benacre Road, Ellough, Beccles, NR34 7TQ

File ref SCC\0228\17 – variation of condition 8 and 9 of Planning Permission W8724/15 to allow open storage and recycling of materials – Benacre Road, Ellough, Beccles, NR34 7TQ

File ref SCC\0229\17 – variation of condition 7 of Planning Permission SCC\1063\16W to allow open storage and recycling of materials – Benacre Road, Ellough, Beccles, NR34 7TQ

To request that the screening included a green option of tree planting

- b) To receive outcomes of planning applications from WDC
File ref DC/17/4606/FUL – erection of small, single storey recreational tree house, decks and play equipment at Shadingfield House, London Road, Shadingfield – item 3 of planning consent states the building shall be used only for purposes incidental to the enjoyment of the dwellinghouse as such and shall not be used for any business or commercial purposes whatsoever.

Update following correspondence to WDC regarding the redundant farm building Shadingfield. No further information has been received at this time. MA was requested to write to the relevant parties for an update.

122/18 Resignation of Cllr M Smith

The Council accepted the resignation of Cllr Smith and WDC would be informed of this and the vacancy that this leaves.

123/18 Cemetery Report

There has been no activity at the cemetery since the last meeting.

124/18 Sotterley Chapel Preservation Trust Report

Cllr Scuffil advised that an events brochure for 2018 has been produced. A copy of the brochure will be posted on the Parish Noticeboards. A Candlelit Carol Service and Winter Music event had raised £280 for charity.

125/18 Update on neighbourhood plan

Cllr Potter had provided a verbal report on the progress being made – four meetings have been held and a questionnaire and fliers are being prepared. A meeting has been held with Waveney District Council which identified possible funding. The Waveney Local Plan has been drafted and consultation has been completed. The final draft is due to be published at the end of March and will go to further consultation which is expected to take 6 – 8 weeks and will be with the inspectorate in June for formal adoption.

126/18 Update on village sign

Cllr Mills advised that this is nearly completed. The proposed location of the sign is in front of the Village Hall to the left of the front entrance, damaged fencing to be replaced and replacement planting to be installed, and the Notice Board will be re-positioned to the right hand side of the front entrance whilst still allowing access to the rear of the village hall. The

Village Hall Committee have agreed to the placement. A planning application needs to be submitted. Costs to be confirmed.

127/18 Any other business of which due notice has been given

- (a) A memorial application form was presented to the meeting and the design was approved.
- (b) Speed signs – Cllr Potter asked for volunteers to assist with the maintenance of these and the re-charging of the batteries.

128/18 Requests for items to be placed on the agenda for the next meeting

Training for new councillors

New Data Protection legislation and the appointment of an external DPO

Appointment of internal auditor

129/18 to note that the next meeting of the council will be held on Wednesday 15 February 2018 at Shadingfield Village Hall at 7.00 pm.

PLEASE NOTE THAT ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC

THE PARISH COUNCIL ABIDES BY THE PARISH AND TOWN COUNCIL CODE OF CONDUCT 2007. THE CODE OF CONDUCT IS AVAILABLE FOR INSPECTION BY CONTACTING THE CLERK

Parish Clerk: Marie Allen, 22 Hollow Hill Road, Ditchingham NR35 2QZ

Tel: 01986 896 121

E mail: clerkshadingfieldpc@mail.com