

SHADINGFIELD SOTTERLEY WILLINGHAM AND ELLOUGH
JOINT PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council

held at Shadingfield Village Hall
on Wednesday 21st January 2015
at 7.00pm

97/14 Present

Cllrs, Mrs J Davidson, Mrs A Chipperfield, L Osmon, J Sheldrake, P Read, S Thompson (chairman), T Forrest, M Davidson
J Armstrong (Clerk), 2 members of the public

98/14 Apologies

Cllrs Mrs L Marq, Ms S Wilson, P Scuffil, E Potter, SCC Cllr D Ritchie, WDC Cllr K Springall, PCSO Watson

99/14 Declarations of Interest

Cllr Thompson and Cllr Read declared a non pecuniary interest in item 9a. Planning application DC/14/4064/FUL Erection of building for use as a woodworking workshop

100/14 Minutes of the Parish Council meeting held on 19th November 2014.

It was proposed by Cllr Chipperfield and seconded by Cllr Read that the minutes of the meeting of Wednesday 19th November 2014 be accepted as a true record. This was agreed by the Council. The Chairman signed the minutes

101/14 Matters arising not otherwise on the agenda.

88/14 memorial seat at the War Memorial. The clerk reported that he had met with the Sustrans representative and agreed the siting of the memorial bench at the War Memorial at Sotterley and confirmed that the council would have no responsibility for any maintenance/repair or insurance for the bench.

102/14 Meeting opened to the public.

There were no comments or questions from the residents present

103/14 Reports

103/14/1 SCC Report

There was no SCC report.

104/14/2 WDC Report

There was no WDC report

105/14/3 Police Report

There was no police report

The Chairman closed the meeting for public contribution.

104/14 Correspondence

Invitation from SALC to take part in the selection for the Royal Garden Party in May 2015. The Chairman completed the necessary form.

Chairman: _____ Clerk _____ Date _____

105/14 Finances

105/14/1 Authorisation of cheques for payment

On a proposition by Cllr M Davidson seconded by Cllr Forrest the following payments were agreed by Council

Grass cutting the playing field EFMS £525.36 cheque number 100673

Bin emptying Waveney Norse £12 cheque number 100674

Remedial work at the bus shelter Martin Read £260 cheque number 100675

Refreshment at the training session Shadingfield Fox £8.00 cheque number 100676

105/14/2 The clerk reported the account balances as current account £19,372.47 as at 7/1/15 and the business saver account £934.90

105/14/3 Precept for 2015/2016. Following the recommendation of the RFO and after discussion **it was proposed by Cllr Thompson and seconded by Cllr Read that the precept for 2015/2016 will be £7,200.00. This was agreed by Council.** The clerk was asked to complete the necessary request form to WDC

105/14/4 The clerk reported on requirements of the transparency code as outlined in a document from SALC . New procedures for the audit of annual accounts and the publishing of financial information will be required some of which will come into force as from July 2015.

106/14 Planning

106/14/1 Planning applications

DC/14/4064/FUL Erection of building for use as a woodworking workshop at the Woodyard, Willingham St Mary for Mrs Patricia Hazell. **Following discussion it was proposed by Cllr Osmon and seconded by Cllr M Davidson that the application be approved. This was agreed.**

106/14/2 Outcomes of planning applications.

DC/14/3334/FUL Installation of a steel mast Regal Tanks Ellough **WDC Approved**

107/14 Agreements and arrangements for the Vehicle Activated Speed Signs. The clerk presented the information pack and the agreements for the installation of the VAS signs. Following discussions it was agreed that SCC be asked to install the posts for the signs and the agreement signed by the Council. The signs would be purchased when this was complete. Cllrs Osmon and Potter had previously agreed to undertake the installing and maintenance of the signs on behalf of the Council. The clerk was asked to complete all the paperwork associated with the agreements etc.

108/14 Sotterley Cemetery Report

Mrs Soanes of Chartres Piece appealed against the council's decision to refuse the request for a book style memorial on the grave of her late husband. Following a discussion it was proposed by Cllr Osmon that the previous decision be overturned and the request be granted. This was agreed by Council. The clerk was asked to inform Mrs Soanes of the council's decision.

The clerk reported that there had been one funeral at the cemetery and one interment of ashes since the last meeting. The income generated was £750.

109/14 Chapel Preservation Trust

The clerk read a written report from Cllr Scuffill. There had been four events at the Chapel since the last meeting. An advent produce market, a traditional carol service which was well attended, a songs for a winter's evening which was very well attended, and Mulling over Christmas, a post Christmas natter.

Chairman: _____ Clerk _____ Date _____

The new brochure for 2015 is available and the trust will be supporting the Suffolk Ambulance Rescue Service in 2015.

110/14 Neighbourhood Plan report.

The Chairman reported on the recent meetings of the Neighbourhood Planning Group. An interim Chairman of the group had been appointed. No decisions had been agreed , Worlingham Parish Council had yet to decide whether they will join to group. There are some grey areas concerning costs associated with the development of the plan but it is thought it will be cost neutral and that the parish councils in the group should not have to make any financial commitment.

111/14 Any other business

111/14/1 Allotments. The Chairman reported that the Sotterley Estate would provide a parcel of land to be used for allotments. It was agreed that Residents Allotment Group would negotiate with the Estate directly.

111/14/2 Playground inspections. Following a discussion Cllr Osmon volunteered to undertake monthly visual inspections of the playground and playing field equipment on behalf of the council. The clerk will produce a checklist for Cllr Osmon to complete following each inspection.

111/14/3 Cllr Mrs J Davidson asked if the footpath along Sotterley Road could be cleared of leaves. The clerk was asked to contact WDC.

111/14/4 Cllr Mrs Davidson made a request for provision of a street light at the Junction of Sotterley Road and London Road. The clerk will make enquiries and report back at a future meeting.

112/14 Items for the agenda of the next meeting

None

113/14 Date of next meeting

The date of the next meeting will be **Wednesday 18th February 2015**

Meeting closed at 8.05pm

Chairman: _____ Clerk _____ Date _____