

SHADINGFIELD SOTTERLEY WILLINGHAM AND
ELLOUGH JOINT PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council

held at Shadingfield Village Hall
on Wednesday 15th January 2014
at 7.00pm

114/13 Present

Cllrs T Forrest (vice chairman), Mrs A. Chipperfield, Mrs J Davidson, M Davidson, Ms S Wilson, Mrs L Marq, P. Read, J. Sheldrake, L Osmon, P Scuffil.
J Armstrong (Clerk), 2 members of the public

115/13 Apologies

Cllr S Thompson (Chairman), Cllr D Ritchie SCC, Cllr K Springall WDC,

116/13 Chairman

In the absence of the Chairman the Vice Chairman Cllr Forrest took the Chair

117/13 Declarations of Interest

None

118/13 Minutes of the Parish Council meeting held on 20th November 2013.

It was proposed by Cllr Wilson and seconded by Cllr Read that the minutes of the meeting of Wednesday 20th November 2013 be accepted as a true record. This was agreed by the Council. The Chairman signed the minutes

119/13 Matters arising not otherwise on the agenda.

104/13 The clerk reported that no election had been called as a result of the resignation of Cllr Rich and that the vacancy could be filled by co-option. It was agreed that applications would be accepted from anyone wishing to apply.

109/13 It was agreed to defer the item on Information on the Community Infrastructure Levy held over from the last meeting to the February Meeting

120/13 Meeting opened to the public.

There were no comments from the public.

121/13 Reports

121/13/1 SCC Report

There was no SCC report

121/13/2 WDC Report

There was no WDC report.

121/13/3 Police Report

There was no police report

The Chairman closed the meeting for public contribution.

Chairman: _____ Clerk _____ Date _____

122/13 Correspondence

An invitation to a Neighbourhood planning event 3rd February 2014 at Lavenham had been received. Members were asked to let the clerk know if they wished to attend'

Details of courses at SALC had been received

A request from SALC for nominations to attend a Buckingham Palace Garden Party. It was agreed to nominate the Chairman, should he not wish to be nominated Cllrs Scuffil and Wilson would be nominated

Details were received about a change of police commander for the East

A letter from WDC with an invitation to attend a community structure event on 30th January had been received Cllr M Davidson agreed to attend

123/13 Finances**123/13/1 Authorisation of cheques for payment**

On a proposition from Cllr Read seconded by Cllr M Davidson, Council agreed the following payments

Bin emptying, Waveney Norse £12 cheque number 100643

123/13/2 The clerk reported that the current balances were current account £17,822.68 and deposit account £934.29.

123/13/3 Precept for 2014/2015 Following lengthy discussion it was proposed by Cllr Read and seconded by Cllr Wilson that the precept should stay at this year's level £7200. The clerk was asked to complete the necessary forms for WDC.

124/13 Planning**124/13/1 Planning Applications**

DC/13/3796/FUL Grain storage facility Ellough Airfield. The clerk reported that this was a re-application as the applicant wished to move the facility approx 60 metres from the original site. Council had no objection to the application. The clerk to complete the necessary form for WDC

124/13/2 Outcome of Planning Applications

There were no outcomes of planning applications.

125/13 Sotterley Cemetery

The clerk reported that there had been one burial at the cemetery since the last meeting. A considerable amount of work has been done by Graham Fisher and others at the cemetery including levelling work, restoring memorials and general tidying. The council expressed their thanks to Mr Fisher and his team for their efforts in improving the look of the cemetery. Cllr Scuffil circulated the new programme for activities at the Chapel.

126/13 Any other business

126/13/1 Traffic Issues. The clerk updated members on meetings with the Highways department and of neighbouring parishes. It would appear that there has been a shift in SCC's position regarding VAS signs which would allow the council to consider purchasing signs for the parish. There is a view that the five parishes in this area could form a partnership to purchase and share signs. Following a long discussion which considered a range of options it was agreed to defer a decision to the next meeting to enable more detailed information on costs and procedures to be presented to the council.

126/13/2 Cllr Read updated the meeting concerning repairs to the war memorial. The damaged stones on the base of the memorial cannot be repaired and need to be replaced. A quote had been obtained from Fairhaven Stone Ltd to carry out the necessary improvements to the war memorial at a cost of £1800 + VAT.

Chairman: _____ Clerk _____ Date _____

It was proposed by Cllr Chipperfield and seconded by Cllr Marq that the quote be accepted and the work carried out. This was agreed by the council. The clerk was asked to make the necessary arrangements.

126/13/3 Update on Caravan Park Issues. No further information had been obtained. It was agreed to defer the item to a future meeting.

126/13/4 New Standing Orders. The new model standing orders previously circulated were discussed. **It was agreed to adopt the new standing orders.**

127/13/5 The clerk reported that he was trying to find council records and other documentation which need to be archived. The previous clerk has some boxes containing records which the clerk will collect and peruse. The clerk asked if any members knew of any other records and if so to let him know.

127/13/6 The clerk reported on the passing of Richard Lloyd on the 31st December 2013. Richard was a long serving member of the council until his retirement in mid 2013. A memorial service is to be held on January 24th 2014 at St Margaret’s Church Sotterley should any members be able to attend.

128/13 Items for the agenda of the next meeting

Traffic Issues

129/13 Date of next meeting

The date of the next meeting is **Wednesday 19th February 2014** at 7.00pm at Shadingfield Village Hall

Meeting closed at 8.05 pm