

SHADINGFIELD SOTTERLEY WILLINGHAM AND
ELLOUGH JOINT PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council

held at Shadingfield Village Hall
on Wednesday 18th January 2012
at 7.00pm

19/11 Present

Cllrs. Ms S Wilson, Ms L. Riley, P Scuffill, S Thompson (Vice Chairman), J Sheldrake, P.Stevens, P. Read, D. Lloyd,
J. Armstrong Clerk, D Ritchie SCC. 4 members of the public

20/11 Chairman

In the absence of Cllr Gardner (Chairman) Cllr Thompson (Vice chairman) took the Chair.

21/11 Apologies

Cllrs, R. Gardner and D. Rich, Cllr K Springall Waveney District Council
CPSO Claire Etherington

22/11 Declarations of Interest

The clerk gave members an explanation of the Declaration of Interest requirements for councillors. This was added to further by Cllr Ritchie SCC
Declarations of interest were declared by Cllr Ms S Wilson, P. Scuffill, P. Stevens for item 12 of the agenda and Cllr L. Riley for the item relating to the planning application for the Village Hall. Members signed the Declaration of Interest book

23/11 Minutes of the Parish Council meeting held on 16th November 2011.

Proposed by Cllr Riley seconded by Cllr Stevens that the minutes of the meeting of the 16th November 2011 subject to the addition of Cllr R Lloyd to minute 1/11 Present, be accepted as a true record. **This was agreed** and the minutes were signed by the Chairman.

24/11 Matters arising not otherwise on the agenda.

The clerk reported on 4 items;

7/11/1 CPSO Etherington had provided information about the community speed watch scheme. The clerk has not yet had the opportunity to speak to Mark Kerridge about other signs available to the Council.

8/11/1 The clerk had re-negotiated a price of £200 for the felling of the tree and instructed Tim Harrison Tree services to carry out the work. Cllr Scuffil informed the council that he had agreed to a date of 21st January for the work to be carried out.

8/11/3 There has been no further progress on Jubilee celebrations

9/11/1 and 9/11/3 The clerk had written to Mrs Turner re the red telephone box to inform her of the council's response to her request. Mrs Turner indicated that the proposal was unacceptable. The clerk contacted a Mr. Marshall who had expressed an interest in buying the box from the council informing him that the current market value of the box would appear to be between £300 and £400 and that if he would care to make a bid it would be considered by the council at its next meeting.

Chairman: _____ Clerk _____ Date _____

11/11/2 Cllr Scuffil informed council that the war memorial had been collected but not yet put up in the chapel

25/11 Meeting opened to the public

There were no questions or comments from the members of the public

26/11 Reports

26/11/1 Cllr Ritchie gave an explanation of the Enterprise Zone for Waveney and Great Yarmouth, the areas included in the Zone and details of the changes to planning regulations and payment of rates for the zone. He further mentioned the application by WDC for a local development order for parts of Ellough Airfield. He stated that he hoped this would accelerate the building of the Southern Relief Road. This was supported by the Council. Cllr Ritchie answered questions one of which was the question of the speed limit on the B1127 through the estate. Cllr Ritchie said that he would ask Highways about the request. Cllr Ritchie asked council for any requests for locality fund support. The provision of Goal posts and Nets for the playing field was mentioned and Cllr Ritchie asked for details and costs to be forwarded to him.

The Chairman thanked Cllr Ritchie for his report.

26/11/2 There was no report from Cllr Springall.

26/11/3 CPSO Etherington was not able to attend but sent a crime report for Dec/Jan. There were two recorded crimes in the area one of assault between two minors in Willingham and one of possession of cannabis found in a vehicle stooped on Ellough Industrial Estate.

The Chairman closed the meeting for public contribution at 7.45pm

27/11 Correspondence

For Action

1. Consultation document from SCC reference Suffolk Heritage. Cllr Wilson will respond
2. SALC survey on cuts and changes to public transport in Suffolk
3. Letter from National Grid giving update on the development of a connection to the East Anglia Offshore Windfarm.
4. Email from Suffolk Foundation re grants
5. Email from Suffolk Acre about oil buying scheme
6. Email from NCC re gypsy and travellers conference 2012
7. Suffolk Police missiles thrown from bridges
8. SALC Planning champions
9. SCC Broadband survey
10. SALC web site courses

For Reference

1. Results of the SCC Budget survey
2. CPRE/NALC Planning document
3. SALC Fees for 2012/13
4. Annual Review 2010/11 of the Suffolk Foundation
5. Email from SCC re housing and council tax benefit
6. Suffolk Hedgerow survey newsletter
7. SCC Olympic light scheme
8. SALC flag information

Chairman: _____ Clerk _____ Date _____

For information

- 1. Suffolk View issue winter 2011
- 2. Reflect regen newsletter
- 3. Suffolk Police newsletter

28/11 Finances

28/11/1 Authorisation of cheques for payment – There were no outstanding invoices requiring payment

28/11/2 Precept for 2012/13

The clerk confirmed that the precept requirement for 2012/13 had been sent to WDC

28/11/3 Balances for the period ending 18th January 2012

The Business saver account stands at £933.46. The Current account stands at £15,945.05

29/11 Planning

29/11/1 Planning application DC/12/0024/FUL for the installation of solar panels at the Village Hall Shadingfield was considered by members. Following discussion it was proposed by Cllr Read and seconded by Cllr Stevens to approve the application. **The proposition was agreed by council.** The clerk was instructed to write to WDC with the council’s decision.

29/11/2 The clerk informed council that two planning decisions had been received from WDC. DC/11/1090/FUL Nursery units at Ellough Airfield had been approved. DC/11/1172/FUL maintenance building at Regal Tanks Ellough Park had been approved.

29/11/2 Letter from WDC stating that WDC were intending to apply for a Local Development Order for part of Ellough Airfield had been received. Council has been asked for comments during the consultation period. A response is required by the 10th February 2012. Council’s concerns about increase in traffic movement in the area, the requirement for the southern relief road and the speed limit on the B1127 through the estate will be communicated to WDC by the clerk.

30/11 Chairman’s Report

Cllr Thompson reported that nothing further had been done about the quiz.

31/11 Clerks Report.

31/11/1 The clerk reported that no election request had been made. The vacancy had been advertised in the Sheaf and two enquiries had been made. A third person interested in the vacancy had been contacted by the clerk to establish that they were qualified to be considered for co-option. The clerk will organise information for the council to consider at the next meeting.

31/11/2 The clerk asked members about the inspection of the playground as he could not find any up to date correspondence. The clerk will contact Wicksteed Ltd to ascertain the current situation.

32/11 Sotterley Chapel

The clerk gave a full and in depth report on the current position of the Chapel and Cemetery which concluded with a number of recommendations for the council to formulate into actions to resolve the current issues.

Chairman: _____ Clerk _____ Date _____

After discussion it was proposed by Cllr Stevens and seconded by Cllr Lloyd that the recommendations be accepted. **This was agreed by the council.**

A further proposition to establish a working party to formulate a timetable and take forward the recommendations was proposed by Cllr Riley and seconded by Cllr Read **was also agreed.** Cllr Thompson and Cllr Forrest would form the working party assisted by the Clerk.

33/11 Parish Communications

Nothing to report

34/11 Feedback from meetings attended

No feedback

35/11 Any other business of which due notice has been given

Cllr Lloyd informed the meeting that he had contacted the War Memorial Board for information about cleaning the War Memorial and will report the response as soon as it has been received.

Cllr Forrest told the meeting that the hedge along the boundary of Promens factory on Church Road Ellough was impeding traffic. The clerk was asked to write to Promens and request that they cut back the hedge to improve traffic flow and safety.

36/11 Items for inclusion on the next agenda

War memorial Cllr Lloyd

Playground update the Clerk

37/11 Date of next meeting

The date of the next meeting is Wednesday 15th February 2012 at 7.00pm at Shadingfield Village Hall.

Meeting closed at 9.30pm.