

SHADINGFIELD SOTTERLEY WILLINGHAM AND ELLOUGH
JOINT PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council

held at Shadingfield Village Hall
on Wednesday 15th February 2017
at 7.00pm

120/16 Present

Cllrs. Ms. J Mills, E Potter, J Sheldrake, S Thompson (Chairman), M Davidson, M Smith,
J Armstrong Clerk.

121/16 Apologies

Cllrs Mrs J Davidson. Mrs A Chipperfield, P Scuffil, Ms S Wilson, L Osmon, Cllr Springall (WDC)

122/16 Declarations of Interest

None

123/16 Minutes of the Parish Council meeting held on 18th January 2017.

It was proposed by Cllr Davidson and seconded by Cllr Mills that the minutes of the meeting of Wednesday 18th January 2017 be accepted as a true record. This was agreed by the Council. The Chairman signed the minutes

124/16 Matters arising not otherwise on the agenda.

The leaves on the pavement at Sotterley Road have still not been cleared. The clerk will contact Waveney Norse again.

125/16 Meeting opened to the public.

The clerk had received three questions from a resident who was unable to attend the meeting.

- a. Residents are concerned about work being undertaken on land behind Barne Cottages. Cllr Thompson said that the work was to clean ditches and watercourses.
- b. Dog Fouling on the playing field. Following discussion the clerk was asked to investigate signs to be erected on the playing field entrances.
- c. Drainage along the footpath entrance on Chartres Piece. The clerk was asked to investigate responsibility.

126/16 Reports

126/16/1 SCC Report

No report

126/16/2 WDC Report

Cllr Springall was unable to attend the meeting but provided an update of the proposed merger between WDC and SCDC.

126/16/3 Police Report

The clerk reported that in December 2016 there was 1 reported crime of anti-social behaviour at Church Road Ellough. Cllr Smith reported that a red hatchback was

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seen along Church Road Ellough dumping tyres. It had not been possible to get a registration number.

The Chairman closed the meeting for public contribution.

127/16 Correspondence

Letters/emails had been received from:

SALC with a request for help by a parish council concerning costs of a pedestrian crossing.

The Chief Executive of WDC with information about the merger between WDC and SCDC.

SCC with information about ways to report a flooding problem

SALC with details of this year's dates for the Area Meetings

SALC with details of a forthcoming conference on Planning to be held in Mildenhall on 2nd March. Cllr Mills indicated a willingness to attend subject to being available on the day.

Police and Crime Commissioner with details this year's SNT area meetings

SALC with details of a consultation on video conferencing at meetings

128/16 Finances

128/16/1 Authorisation of cheques for payment

On a proposition by Cllr Potter seconded by Cllr Davidson the following payments were agreed by Council:

Clerk's Pay Jan/Mar £412 payee J Armstrong cheque number 100739

PAYE on clerk's pay £103 payee HMRC cheque number 100740

Bin emptying £11.99 payee Waveney Norse cheque number 100741

Grass cutting 4th quarter payment £230.16 Vertas Group Ltd cheque number 100742

128/16/2 Account balances The clerk reported that the current account stood at £20,684.99 on the 7th February 2017 and the saving account at £935.74.

128/16/3 Precept for 2017/18. The clerk reported that request for precept for 2017/18 had been made to WDC.

129/16 Planning

129/16/1 Planning Applications

DC/17/0543/FUL Construction of 1 X 162m² warehouse building containing 46m² of office space at Warwick Court Ellough Industrial Estate for Mr M English. **Following discussion it was agreed to recommend approval.** The clerk was asked to complete the necessary forms for WDC

129/16/2 Outcomes of planning applications from WDC

None

130/16 Neighbourhood Development Plan

Cllr Potter presented the flyer that he and Cllr Mills had written to be delivered to households in the parishes advertising the meeting to consider a neighbourhood plan. Council approved the flyer and confirmed the date of Wednesday 22nd March at the village hall for the meeting. The clerk confirmed that the hall had been booked for the meeting. It was agreed that councillors would undertake the delivery of the flyers. Cllr Potter has allocated a delivery area for members. It was further agreed that the area for the neighbourhood plan would not include the part of Ellough Industrial estate that is in the Ellough Parish and the small part of

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Redishham that is in Shadingfield parish. Cllr Thompson said that he would organise for the flyers to be printed.

131/16 Sotterley Cemetery Report

The clerk reported that the issue of the filling of a grave space at the cemetery had been resolved. The purchase of a new lawn mower approved at a previous meeting has been put on hold as the current machine is still in working order but will need to be replaced in the near future.

132/16 Chapel Preservation Trust Report.

Cllr Scuffil sent a written report on activity at the Chapel. New brochures for activities at the Chapel are available. The programme is similar to last year. Activities during this year have raised £1000 for Women's Refuge.

133/16 Village Sign

Cllr Mills reported that funds towards the cost of a village sign for Shadingfield and Willingham had reached £2000. A group will be visiting the factory in Bedford where the sign will be made is to take place in the near future. The question of funds from section 10 has not been resolved. The clerk will continue to discuss with WDC to seek a resolution.

134/16 Any other business

134/16/1 Playground. Cllr Davidson reported that he was still waiting for a dry spell to enable the painting of the equipment to be done. The replacement of the swing seats had still not been completed. Cllr Davidson will contact Waveney Norse.

134/16/2 Chairman

Cllr Thompson announced that he and his family will be leaving the area in May 2017. Cllr Thompson said that he will resign from the Council at the end of April 2017 and therefore a new Chairman will be sought at the Annual General Meeting of the Council in May.

135/16 Items for the agenda of the next meeting

Neighbourhood plan

136/16 Date of next meeting The date of the next meeting is Wed 15th March 2017 at 7.00pm at Shadingfield Village Hall

Meeting closed at 8.15pm