

SHADINGFIELD SOTTERLEY WILLINGHAM AND  
ELLOUGH JOINT PARISH COUNCIL

**Minutes of the ordinary meeting of the Parish Council**  
held at Shadingfield Village Hall  
**on Wednesday 19<sup>th</sup> February 2014**  
at 7.00pm

**130/13 Present**

Cllrs T Forrest (vice chairman), Mrs A. Chipperfield, Mrs J Davidson, M Davidson, J. Sheldrake, L Osmon.  
J Armstrong (Clerk), 11 members of the public

**131/13 Apologies**

Cllr S Thompson (Chairman), Cllrs L Marq, S Wilson, P Scuffil, P Read, Cllr D Ritchie SCC, Cllr K Springall WDC, PCSO D Watson

**132/13 Chairman**

In the absence of the Chairman the Vice Chairman Cllr Forrest took the Chair

**133/13 Declarations of Interest**

None

**134/13 Minutes of the Parish Council meeting held on 15<sup>th</sup> January 2014.**

**It was proposed by Cllr Sheldrake and seconded by Cllr Chipperfield that the minutes of the meeting of Wednesday 15<sup>th</sup> January 2014 be accepted as a true record. This was agreed by the Council.** The Chairman signed the minutes

**135/13 Matters arising not otherwise on the agenda.**

There were no matters arising

**136/13 Meeting opened to the public.**

Members of the public raised many concerns about the caravan park and the proposal to increase the number of vans on the site. The members of the public were most strongly opposed to the proposed increase and were concerned about the increase in traffic, the ability of the mains services to cope with the effect of the increase, and what the definition of 'holiday use' is in relation to the length of occupation of the vans already on the site. Other concerns were noted by the council.

**137/13 Reports**

**137/13/1 SCC Report**

There was no SCC report

**137/13/2 WDC Report**

There was no WDC report.

**137/13/3 Police Report**

The clerk read the crime report for December and January. There had been one reported crime, criminal damage at commercial premises at Ellough. There is

Chairman: \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

ongoing police activity in Shadingfield. The SNT can be contacted on 101 if they have concerns about suspicious behaviour .

The Chairman closed the meeting for public contribution.

**138/13** The Chairman proposed that item 9a on the agenda should be moved to this point. **This was agreed by council.**

**139/13** To consider planning application DC/14/0279/VOC Variation of condition no. 2 of DC/07/1793/COU – Provide 8no. Additional static caravans at Fox Inn Caravan Park Willingham.

Following lengthy discussion It was unanimously agreed to strongly oppose this application on the grounds of: Increase in traffic causing safety concerns at the entrance to the site, the ability of the current mains services particularly sewerage and foul water services to cope with the increase. Council also felt that the current number of caravans was sufficient for the site.

The clerk was asked to seek information from WDC Planning about a breach of conditions enforcement order that was pending according to the WDC planning portal. Council also expressed concern as to whether the current caravans on the site are required to comply with elements of the Model Standards 2008 for Caravan Sites in England, Caravan sites and control of development Act 1960 Section 5. The clerk was asked to seek an answer from WDC Planning.

**140/13 Correspondence**

A request for local history recorder for each of the Parishes had been received. Members were asked to let the clerk know if there were any volunteers for this role

Invitation from Beccles Town Council to a meeting with the Town Council and other Parish Councils. Cllr Sheldrake said that he would attend

SALC courses (distributed). There were no requests from members to attend

SALC VAT consultation (distributed)

SALC Local Audit (distributed)

SALC Waveney area meeting Wangford 10<sup>th</sup> March 7pm

Suffolk Walking Festival 10<sup>th</sup> May to 1<sup>st</sup> June

**141/13 Finances**

**141/13/1 Authorisation of cheques for payment**

It was agreed to delay authorisation of outstanding invoices to the March meeting

**141/13/2** The clerk reported that the current balances were current account

£18,035.68 and deposit account £934.29.

**142/13 Planning**

**142/13/1** Planning Applications

DC/13/3804/FUL Construction of a compound to house network entry and gas flow metering equipment for digester plant

Following discussion Council had no objection to the application. The clerk to complete the necessary form for WDC

**142/13/2** Outcome of Planning Applications

DC/14/0292/AME Non Material Amendment of DC/13/0239/FUL Installation of a 14.10MW solar farm and associated infrastructure. **WDC Approved.**

Chairman: \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

**143/13 Co-option to fill vacancy**

The clerk reported that he had received an application from Mr E Potter of London Road Willingham St Mary to be considered for co-option to the vacancy on the council. Members asked questions of Mr Potter which were duly answered. Mr Potter was asked to leave the meeting at this point. Following discussion it was proposed by Cllr Osmon and seconded by Cllr Mrs J Davidson that Mr Potter be co-opted to the Council. This was agreed unanimously. Mr Potter was asked to return to the meeting and signed the declaration of acceptance of office.

The Chairman welcomed Cllr Potter to the meeting.

**144/13 Sotterley Cemetery**

There has been no activity since the last meeting. The clerk requested that an additional item '**Chapel Activity**' be added to the standing agenda to allow the Chapel Preservation Trust to keep the Council up to date as to the activities at the Chapel. **This was agreed.**

**145/13 Any other business**

**145/13/1** Traffic Issues. The clerk updated members on current situation with regard to actions at other councils. Following discussion a **proposition by Cllr Osmon to purchase two VAS signs through SCC was seconded by Cllr Mrs J Davidson and agreed by Council.** The clerk was asked to discuss time scales etc with the SCC Highways Department.

**145/13/2** Mrs Lesley Riley has reported that Waveney Norse has cleared the pavement on Sotterley Road following her telephone calls to WDC and Waveney Norse. The Chairman asked the clerk to convey the thanks of the council to Mrs Riley

**145/13/3** A question was asked about a bus stop sign and timetable for the bus shelter and the dropped kerb that was agreed by SCC Transport Dept in 2013. The clerk was asked to follow up the issue.

**145/13/4 Community Infrastructure Levy Event.** Cllr M Davidson reported that he had attended, on behalf of the council, the event organised by WDC. It was agreed that Cllr Davidson would give his report on the event at the next meeting.

**146/13 Items for the agenda of the next meeting**

CIL report Cllr Davidson

**147/13 Date of next meeting**

The date of the next meeting is **Wednesday 19<sup>th</sup> March 2014** at 7.00pm at Shadingfield Village Hall

**Meeting closed at 8.50 pm**