

SHADINGFIELD SOTTERLEY WILLINGHAM AND
ELLOUGH JOINT PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council
held at Shadingfield Village Hall
on Wednesday 20th February 2013
at 7.00pm

126/12 Present

Cllrs, Mrs A. Chipperfield, , L. Osmon, S Thompson (Chairman), J. Sheldrake, T Forrest (vice chairman)

J Armstrong (Clerk), PCSO G Wallace, 7 members of the public

127/12 Apologies

Cllrs, Ms L. Riley, Ms S. Wilson, Mrs. L. Marq, D. Rich, P. Scuffil , P. Read.

SCC Cllr D. Ritchie, WDC Cllr K Springall

128/12 Declarations of Interest

None

129/12 Minutes of the Parish Council meeting held on 16th January 2013.

It was proposed by Cllr Mrs Chipperfield and seconded by Cllr Sheldrake that the minutes of the meeting of Wednesday 16th January 2013 be accepted as a true record. This was agreed by the Council. The Chairman signed the minutes

130/12 Matters arising not otherwise on the agenda.

The clerk reported that he had written to the Highways department about the issues raised by residents of Shadingfield and repeating the request for an officer to attend a meeting. The issues are being dealt with by Mark Kerridge the Assistant Area Highways Manager. Mr Kerridge said that it was not possible for him to attend the February meeting but that he would try to attend the March Meeting. Mr Kerridge provided some further information about community speed operations and current signage along London Road.

131/12 Meeting opened to the public.

Residents of London Road Shadingfield presented the Council with a petition signed by sixty seven residents asking for a working party to be formed by the Parish, District and County Councils to pursue and implement traffic calming measures on the A145 London Road Shadingfield to address speeding and dangerous overtaking manoeuvres along this Road. The residents said that they would be willing to assist and join the working party. PCSO Wallace provided information about the community speed check teams that operate in other local parishes and the impact that they have had in their respective locations. PCSO Wallace also talked about the speed cam vans and their deployment in the area. It was suggested that contact be made with the divisional Inspector at Beccles to discuss residents concerns. Cllr Osmon suggested that double white lines should be put in place throughout the Village to reduce the dangerous overtaking that is occurring. He also suggested that average speed check cameras could be used to reduce the speeding problem.

Chairman: _____ Clerk _____ Date _____

The Chairman thanked the residents for their contribution and assured them that the Council took the issues raised very seriously. This item would be included on the agenda for the next meeting and the Council will do as much as possible to ensure that a member of Highways Department and Suffolk Constabulary would be in attendance. The residents will forward to the clerk questions that they would like discussed at that meeting.

132/12 Reports

132/12/1 SCC Report

There was no SCC report

132/12/2 WDC Report

There was no WDC report

132/12/3 Police Report

PCSO Wallace gave the crime report for December to February. There were no reported crimes for February, 2 for January, a burglary at Ellough nothing taken and theft of a trailer at Ellough , 3 reported crimes for December criminal damage to a vehicle and theft of a surplus kitchen unit both in Shadingfield and theft of diesel from cans in Sotterley. PCSO Wallace that theft of wood and heating oil were still being reported in the area and that residents should be made aware of the problem and report anything suspicious using the 101 number. The Chairman thanked PCSO Wallace for his report.

The Chairman closed the meeting for public contribution.

133/12 Correspondence

For Action

1. SALC Planning applications

For Reference

1. Suffolk Acre 'Cheaper energy together'
2. Norfolk and Suffolk composting together seminar
3. Age UK telephone befriending service for the elderly

134/12 Finances

134//20/12/1 Authorisation of cheques for payment

Council agreed the following payment

SALC Course fee for clerk Document management course £30 Cheque number 100611

134/12/3 Section 106

The clerk updated the meeting on the current position of section 106 money; there is a sum of £878 for Ellough that requires a decision by the council. It was agreed that Cllr Mrs Chipperfield and Cllr Forrest investigates any projects for Ellough and report back to the next meeting. There were further sums of money for Shadingfield and Sotterley that will also require decisions in the future.

Chairman: _____ Clerk _____ Date _____

135/12 Planning

135/12/1 Planning Applications

DC/12/1455/FUL Construction of timber storage facilities for Mr Simon Prior Church Farm Shadingfield

DC/13/0061/FUL Conversion of existing building into holiday home for Mr Stephen Blake The Byre Ellough

DC/13/0081/LBC Removal of cement based render and concrete paths, replacement joinery and installation of French Doors for Mr J Kidner Park Farm Shadingfield

Following discussion **it was proposed by Cllr Osmon and seconded by Cllr Sheldrake that the council had no objections to the three applications. This was agreed.** The clerk was instructed to respond to WDC on the appropriate forms.

135/12/2 Outcomes of planning applications from WDC

The following outcomes had been received from WDC:

DC/12/1436/FUL Construction of a single story extension for Mr and Mrs Davies Redisham **WDC Approved**

DC/12/1113/FUL Installation of Solar Farm at Ellough for Lark Energy **WDC Refused**

DC/12/1475/FUL Construction of grain storage and processing buildings inc. The erection of 14 silos and vehicular access Ellough Grain Ltd. Ellough **WDC Approved**

136/12 Sotterley Cemetery

136/12/1 The clerk reported that he had learned from the document management course recently attended that a register of fees relating to cemetery income is required. This will be completed from the financial records from 1974 to date. It was further learned that a register of memorials should be maintained and this will be completed in the near future. The remainder of the statutory records are now all in place and up to date.

136/12/2 A recommendation from SALC had been received that a policy for the burial of foetal remains should be adopted by the burial authority. A model policy had been presented by the Institute of Cemetery and Crematorium Management. **It was agreed that the model policy be adopted and that the procedures recommended be approved.**

136/12/3 The clerk reported that he had received a quote from Martin Read for the levelling work at the cemetery, but was still waiting for a quote from Andrew Colls. The cemetery committee members, Cllr Thompson and Cllr Forrest agreed that a decision should be made as soon as possible and asked the clerk to report back when the second quote had been received.

137/12 Any other business

137/12/1 Document security. The clerk reported that at the document management course he recently attended it had been recommended that the documents required to be kept by the clerk should be secured on a fire and waterproof secure cabinet. SALC had advised on suitable cabinets available at an approximate cost of £210 plus VAT. **It was agreed that a cabinet be purchased. It was further agreed that any records not required to be kept could be destroyed.**

137/12/2 Bus shelter replacement. The clerk reported that SCC Cllr Ritchie had agreed to allocate £1700 from his locality budget for the purchase of a new shelter. Correspondence had also been received from Simon Barnett SCC Transport Manager who has said that raised and dropped kerbs may be possible on both sides of the road at the bus stop. Mr Barnett has asked the contracting arm of SCC Transport to quote for the removal of the old shelter and making good the foundation. The clerk will seek further cost details as soon as possible.

Chairman: _____ Clerk _____ Date _____

137/12/3 Allotments. The clerk reported that one expression of interest had been received from a resident. Cllr Osmon expressed an interest in taking an allotment.

137/12/4 The clerk reported that he had identified a firm to do the fencing work at the playing field and would be seeking a quote shortly.

137/12/5 War memorial renovation. The clerk reported that he had received two quotes for the renovation of the war memorial at Sotterley. IMI Ltd had quoted £1300+VAT. Howsham Memorials had quoted £970 + VAT with a further sum of £565 + VAT for painting the lettering. It was agreed that the quote from Howsham Ltd be accepted and the clerk to liaise with the company for the work to be carried out.

137/12/6 Request for donation. Two requests for a donation had been received from St John the Baptist Church Shadingfield. The first request was for a contribution towards the cost of cutting the grass at the churchyard. **Following discussion it was agreed not to support the request.** The clerk was asked to write to the PCC . The second request was for a donation towards the cost of providing a new car park for the Church. Following discussion it was proposed by Cllr Thompson and seconded by Cllr Mrs Chipperfield that £500 be donated to the PCC for the provision of a new car park. On a vote the proposition was carried by 3 votes in favour, 2 votes against. The clerk was asked to investigate whether section 106 money can be used for this donation.

138/12 Items for the agenda of the next meeting

Traffic issues

139/12 Date of next meeting

The date of the next meeting is Wed 20th March 2013 at 7.00pm at Shadingfield Village Hall

Meeting closed at 8.45pm