

SHADINGFIELD SOTTERLEY WILLINGHAM AND
ELLOUGH JOINT PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council

held at Shadingfield Village Hall
on Wednesday 15th February 2012
at 7.00pm

38/11 Present

Cllrs. S Thompson (Vice Chairman), J Sheldrake, P.Stevens, R. Lloyd, Cllr Forrest arrived at 7.15pm

J. Armstrong Clerk, Cllr K Springall WDC. 1 member of the public

39/11 Chairman

In the absence of Cllr Gardner (Chairman) Cllr Thompson (Vice chairman) took the Chair.

40/11 Apologies

Cllrs, R. Gardner, D. Rich, Ms L Riley, P Read T Forrest, P Scufill Ms S Wilson
CPSO Claire Etherington

41/11 Declarations of Interest

Declarations of interest were declared by Cllr P. Stevens for item 13 of the agenda.

42/11 Minutes of the Parish Council meeting held on 18th January 2012.

Proposed by Cllr Lloyd seconded by Cllr Stevens that the minutes of the meeting of the 18th January 2012 be accepted as a true record. **This was agreed** and the minutes were signed by the Chairman.

43/11 Matters arising not otherwise on the agenda.

There were no matters arising from the minutes not otherwise on the agenda.

It was agreed that Item 11 on the agenda Co-option to the Council be taken at this point on the agenda.

44/11 Co-option to the Council

Members discussed the application from Mr Lee Osmon to be considered for co-option to the Council to fill the vacancy in Shadingfield. Members asked Mr Osmon questions. Mr Osmon was asked to leave the meeting at this point. Following discussion it was **proposed by Cllr Stevens and seconded by Cllr Lloyd that Mr Osmon be co-opted to the council as a member for Shadingfield. This was agreed by the council.** The Chairman invited Mr Osmon to return to the meeting and informed him of the Council's decision and formally welcomed him to the Council. Mr Osmon completed the acceptance of office form and the declaration of interest form.

45/11 Meeting opened to the public.

There were no questions or comments from the members of the public

Cllr Forrest arrived at this point

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46/11 Reports

46/11/1 WDC update. Cllr Springall gave an update on the activities arising from the possible siting of pylons in the Waveney valley.

The Chairman thanked Cllr Springall for his report.

46/11/2 Police report. PC Parsk gave the crime report for the period 16th January to 15th February 2012. There was only one recorded crime in the area involving a person allowing their dog to enter property and be aggressive towards a member of the public. Speed related activities were reported as four visits by the speed cam unit resulting in 63 prosecutions for exceeding the speed limit on London Road Shadingfield. PC Parsk reminded Council that thefts of heating oil were still occurring and that wood was also being targeted by thieves. The Chairman thanked PC Parsk for his report.

The Chairman closed the meeting for public contribution.

47/11 Correspondence**For Action**

1. Marine planning drop in events at Gt Yarmouth and Aldeburgh
2. Changes to the Localism Act 2011 concerning Predetermination (copy or email available)
3. LIAS update
4. LIAS update on traffic orders
5. CPRE/Suffolk Preservation Neighbourhood planning event Kesgrave 3rd March with follow up events later
6. Suffolk Acre Rural services Survey The Clerk was asked to complete the survey.

For Reference

1. Email re flood risk management event
2. Consultation Kirkley Waterfront development.

For information

None

48/11 Finances

48/11/1 Authorisation of cheques for payment

On a proposition by Cllr Lloyd seconded by Cllr Sheldrake members agreed the following payments:

Wicksteeds Ltd Playground Inspection Fee £54 Cheque number 575

Waveney Norse Bin emptying £12 cheque number 576

Tim Harrison felling tree at cemetery £200 cheque number 577

Simon Thompson reimbursement of cost of flowers for the outgoing clerk cheque number 578

48/11/2 Balances for the period ending 18th January 2012

Balance of funds stands at £16920.00

49/11 Planning

49/11/1 Planning application DC/12/0069/COU change of use of annexe to barn 1 to function space for use in association with self catering unit at Marsh Farm Ellough was considered by members. Following discussion it was proposed by Cllr Forrest

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and seconded by Cllr Stevens to approve the application. **The proposition was agreed by council.** The clerk was instructed to write to WDC with the council's decision.

49/11/2 There were no planning decisions.

49/11/3 The clerk confirmed that he had written to WDC about the proposed Local Development Order for land at Ellough drawing WDC's attention to the provision of the southern relief road and the request from the Parish Council for a reduction of the speed limit for the B1127 through the industrial estate.

Cllr Springall asked for the letter to be forwarded to him.

50/11 Chairman's Report

Cllr Thompson had nothing to report

51/11 Clerks Report.

31/11/1 Playground at Shadingfield. The clerk presented a report on the playground. The inspection report had indicated that two pieces of play equipment are recommended for removal within 12 to 24 months and advised that action would be needed in the near future to address the recommendations. Other minor work had been recommended. The clerk to find out cost of replacement of the items, quotes for the other work required and report at the next meeting. The clerk is meeting with Mow and Grow to discuss requirements for this year.

52/11 Sotterley Chapel

The clerk reported on progress towards the implementation of the recommendations discussed at the last meeting. Draft documentation had been considered by the working party together with a draft Letter of Agreement for consideration by the Council and The Preservation Trust. The clerk provided an update on the issue of plot reservations and recommended actions as a result. The clerk reported on the question of the chapel and cemetery being registered at the Land Registry and correspondence that he had had with them. The Land Registry recommended that a full search be made at a cost of £5 and an application to register the cemetery and chapel should follow. This would incur further cost. **It was proposed by Cllr Lloyd seconded by Cllr Stevens that the clerk be authorised to request the search and progress the application as soon as possible. This was agreed by the Council**

In view of the number of councillors absent it was agreed that no decisions would be made on other recommendations. This would be deferred to the next meeting of the council.

53/11 Parish Communications

Cllr Sheldrake reported that he had not yet updated the Parish Council website on the OneSuffolk facility.

54/11 Feedback from meetings attended

No feedback

55/11 Any other business of which due notice has been given

55/11/1 The clerk reported that he had received a verbal bid for the telephone box in Shadingfield of £350 from Mr Neville Marshall of Brampton. Mr Marshall would also remove the box at his expense. **Proposed by Cllr Sheldrake and Seconded by Cllr Stevens that the offer be accepted. This was agreed by Council.**

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55/11/2 Cllr Lloyd informed the meeting that he had not received any further information about the war memorial

55/11/3 Jubilee celebrations. Following a discussion it was agreed that Cllr Riley and Cllr Osmon be delegated to meet with the Village Hall committee and discuss activities to celebrate the Jubilee.

55/11/4 Annual Parish Meeting. Following discussion it was agreed that the Annual Parish Meeting would be held on Wednesday 16th May 2012 at Shadingfield Village Hall and would be followed by the Parish Council AGM.

55/11/5 Cllr Stevens asked if there were any rules relating to Councillors attendance requirements at meetings. The clerk will consult the Council's standing orders and report back at the next meeting.

56/11 Items for inclusion on the next agenda

**It was proposed by the Chairman Cllr Thompson seconded by Cllr Stevens that the next meeting should be a two item agenda to address the cemetery recommendations and the Letter of Agreement with the Preservation Trust. This was agreed by the Council
It was further agreed that barring urgent or emergency items all other business be deferred to the April Meeting**

37/11 Date of next meeting

The date of the next meeting is Wednesday 21st March 2012 at 7.00pm at Shadingfield Village Hall.

Meeting closed at 9.10pm.