

SHADINGFIELD SOTTERLEY WILLINGHAM AND ELLOUGH
JOINT PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council

held at Shadingfield Village Hall

on Wednesday 19th April 2017

at 7.00pm

154/16 Present

Cllrs. Mrs A Chipperfield, Ms. J Mills, J Sheldrake, S Thompson (Chairman), M Davidson, M Smith, E Potter, P Scuffil, Ms S Wilson, T Forrest,
1 member of the public

J Armstrong Clerk.

155/16 Apologies

Cllrs Mrs J Davidson. Cllr Springall (WDC)

156/16 Declarations of Interest

None

157/16 Minutes of the Parish Council meeting held on 15th March 2017.

The minutes of the meeting held on 15th March were not available so it was agreed that the Clerk would circulate the minutes and the Chairman would sign the minutes if no amendments or objections were forthcoming.

158/16 Matters arising not otherwise on the agenda.

The clerk reported that Waveney Norse have cleared the leaves from the pavement on Sotterley Road. It was noted that only a small area of the path was cleared and part of the pavement was still covered by leaves and vegetation.

Signs for the playing field and playground. The Chairman reported that the matter was still in hand. (The clerk informed the meeting that communication from WDC about dog fouling and access to public land had been received and was included in the item on correspondence.)

159/16 Meeting opened to the public.

A report on progress towards the provision of the village sign for Shadingfield/Willingham was received on behalf of Cllr Mills. The Chairman reported that he had discussed the use of section 106 money and had an email from WDC confirming that section 106 money can be used for the provision of the village sign. The approximate cost is in the region of £4,400 plus VAT and the funds raised by residents so far is around £2000. It was agreed that a proforma invoice should be sought allowing the Council to allocate the section 106 funds currently available.

160/16 Reports

160/16/1 SCC Report

No report

160/16/2 WDC Report

No report

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160/16/3 Police Report

No report

The Chairman closed the meeting for public contribution.

Cllr Mrs Mills joined the meeting**161/16 Correspondence**

Letters/emails had been received from:

SALC with details training programme 2017/18

WDC with notice of County Council election

SALC with details of the regulations for the APM and the AGM of the Council. The Chairman proposed that the Council continues with its current practice of holding the Annual Parish Meeting immediately before the Annual Meeting of the Parish Council. **This was agreed by the Council.**

WDC with details of Space Protection Orders concerning Dog Fouling and the banning of dogs from playgrounds and keeping dogs on a lead on public open spaces.

Enventure research with details of their services in carrying out consultation with residents for a neighbourhood plan

162/16 Finances**162/16/1 Authorisation of cheques for payment**

On a proposition by Cllr Thompson seconded by Cllr Davidson the following payments were agreed by Council:

Stationery and postage for 2016/17 £86.91 payee J Armstrong cheque number 100745

Hire of Hall for Meetings 2016/17 £121.00 payee Shadingfield Abbey cheque number 100746

162/16/2 Draft Accounts for 2016/17 The clerk/RFO presented the draft accounts for the year ended 31st March 2017. The clerk said that he would organise for the accounts to be internally audited in order that they can be approved at the next meeting.

163/16 Planning**163/16/1 Planning Applications**

Council confirmed the interim decision on planning application SCC\0037\17 Installation of a biomass boiler and flue Ellough Waste Transfer Station Anson Way Ellough recommending approval.

163/16/2 Outcomes of planning applications from WDC

None

163/16/3 DC/16/4398/PN3 Prior notice application(change of use) Barn conversion to single dwellinghouse West of Hill Cottages London Road Shadingfield for Mr G Kidner

The Chairman reported that he had been contacted by two people concerning the decision to allow the application. He was asked why permission was granted when in their opinion the building was clearly not a redundant agricultural building and gave some clear reasons why it was not redundant. The Chairman informed the inquirers that the Parish Council did recommend refusal to WDC and stated the reasons for the recommendation but that appeared to be insufficient to persuade WDC to refuse. Following discussion the clerk was instructed to write to the Chair of the

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planning committee expressing the Council's concern at the decision for this application.

164/16 Neighbourhood Development Plan

Cllr Potter gave a report on the meeting of the 22nd March on the subject of a neighbourhood plan. The meeting attracted a reasonable number of people and following a presentation on what a neighbourhood plan is. Cllr Potter asked for a show of hands on whether those present supported the Parishes developing a neighbourhood plan. There was overall support for a plan, and a number of people volunteered to join the team.

Cllr Potter proposed that the Council should seek approval to undertake a neighbourhood plan from WDC. The plan area should include all the Parishes but exclude the small area in Redisham west of the railway line, and the area of the Ellough Industrial Estate on the Worlingham side of the B1127.

It was agreed that Cllr Potter should Chair the project team. The other Parish Council representatives on the team will be decided at the next meeting.

165/16 Sotterley Cemetery Report

There was nothing to report.

166/16 Chapel Preservation Trust Report.

There was no report

167/16 Village Sign

There was nothing further to report from the discussion earlier in the meeting.

168/16 Annual Parish Meeting

Further to the discussion earlier **it was agreed** that the Annual Parish Meeting would be held on Wednesday 17th May 2017 at the Village Hall commencing 7pm. **It was further agreed** that the Annual Parish Council Meeting would be held on the 17th May 2017 at the village hall commencing at the conclusion of the APM.

169/16 Any other business

169/16/1 Playground. Cllr Davidson reported that the work including the replacement of the seats on the swings will be completed soon.

169/16/2 Resignation. Cllr Thompson formerly tendered his resignation from the Council, with immediate effect, as he is moving out of the area. Cllr Davidson proposed a vote of thanks to Cllr Thompson for his service to the Parishes during his time as a Councillor which was endorsed by all the members present. The Council wished him well on his forthcoming move.

152/16 Items for the agenda of the next meeting

None

153/16 Date of next meeting The date of the next meeting is Wed 17th May 2017 at Shadingfield Village Hall commencing after the conclusion of the APM.

Meeting closed at 8.15pm

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