

**SHADINGFIELD SOTTERLEY WILLINGHAM AND ELLOUGH
JOINT PARISH COUNCIL**

**Minutes of the ordinary meeting of the Parish Council
held at Shadingfield Village Hall
on Wednesday 15th April 2015
at 7.00pm**

151/14 Present

Cllrs. Mrs A Chipperfield, Ms S Wilson, J Sheldrake, T Forrest, M Davidson, P Scuffill, P Read, J Armstrong (Clerk)

152/14 Apologies

Cllrs Mrs L Marq, S Thompson (chairman), E Potter, L Osmon, Mrs J Davidson, SCC Cllr D Ritchie, WDC Cllr K Springall, PCSO Watson

153/14 Chairman

In the absence of the Chairman Cllr Thompson Cllr Forrest (Vice Chairman) took the Chair.

154/14 Declarations of Interest

There were no declarations of interest.

155/14 Minutes of the Parish Council meeting held on 18th March 2015.

It was proposed by Cllr Chipperfield and seconded by Cllr Wilson that the minutes of the meeting of Wednesday 18th March 2015 be accepted as a true record. This was agreed by the Council. The Chairman signed the minutes

156/14 Matters arising not otherwise on the agenda.

There were no matters arising.

157/14 Meeting opened to the public.

There were no contributions from members of the public

158/14 Reports

158/14/1 SCC Report

There was no SCC report.

158/14/2 WDC Report

There was no WDC report

158/14/3 Police Report

There was no Police report

The Chairman closed the meeting for public contribution.

159/14 Correspondence

A letter was received from Waveney District Council about celebrations for the anniversary of VE Day in May it included a request for information of any planned celebrations in the Parish.

Update on progress with the joint neighbourhood plan which is delayed because of the impending election.

The Police and Crime Commissioner and the Chief Constable are holding a public meeting in Halesworth on June 1st all welcome to attend.

160/14 Finances

160/14/1 Authorisation of cheques for payment

On a proposition by Cllr Read seconded by Cllr Wilson the following payments were agreed by Council

Postage and Stationery Costs for 2014/15 payee Mr J Armstrong £61.16 cheque number 100684

Bin emptying Jan/March payee Waveney Norse £12 cheque number 100685

Hire of Hall for meeting 2014/15 payee Shadingfield Abbey £110 cheque number 100686

Membership fee for 2015/16 payee SALC £227 cheque number 100686

160/14/2 The clerk reported the account balances as current account £18,785.11 and the business saver account £935.01 as at 7th April. There were several cheques yet to be presented which would reduce the total in the current account.

160/14/3 The clerk confirmed that he had registered as the contact for the Automatic Pension Scheme with the Pension Regulator.

161/14 Planning

141/14/1 Planning applications

There were no planning applications

141/14/2 Outcomes of planning applications.

DC/15/0418 Discharge of condition 12 on application DC/14/1314/FUL construction of a crematorium – Atherstone red facing bricks – old English natural red roof tiles.

WDC Approved

Cllr Mrs Chipperfield left the meeting at this point. DC/15/0645/FUL Construction of a first floor bathroom extension and ground floor lobby, Ellough Hall Ellough. **WDC**

Approved

162/14 Election Update.

The clerk confirmed that there will be an uncontested election in all four parishes in May. There are two vacancies, one in Willingham and one in Sotterley. The Council is able to fill the vacancies by co-option within 35 days of the election on May 7th. The clerk further reported that those councillors who have been declared elected will take up their post after the election and will be required to sign the declaration of acceptance of office forms and also check their declaration of interest details on the WDC website.

163/14 Co-option to vacancies.

Cllr Read asked if he could be considered for co-option to the vacancy in Willingham. The clerk was asked to include the request on the agenda for the next meeting.

164/14 Sotterley Cemetery Report

The clerk reported that he received the payment for the reservation of two plots at the cemetery and was waiting for confirmation of which plots were required before completing the necessary paperwork.

165/14 Chapel Preservation Trust

Cllr Scuffil reported that the Easter Sunday Service had been well attended with 24 attendees.

Cllr Wilson said that there were several graves that had plastic flowers on them contrary to cemetery regulations. Cllr Wilson was asked to provide the clerk with details so that letters could be sent asking for the plastic flowers to be removed .

166/14 Any other business

166/14/1 Allotments. In the absence of the Chairman it was agreed to postpone this item to a future meeting.

166/14/2 Playground inspection. There was no report due to the absence of Cllr. Osmon

166/14/3 Council 'surgery' sessions. Council considered a suggestion of holding informal sessions where residents could meet with Councillors for informal discussions. It was agreed that Councillor contact details would be uploaded to the website so that residents could make telephone contact with councillors.

166/14/4 Hedging at the Solar Farm at Ellough. Cllr Wilson raised the question of hedging around the perimeter of the solar farm at Ellough. Cllr Wilson said that there did not appear to be any new planting as was contained in the planning proposal. The clerk was asked to investigate.

166/14/5 Walk leaflets. Councillor Scuffill asked Cllr Sheldrake if there was any progress in the provision of new walk leaflets for Sotterley. Cllr Sheldrake said that he had received a quotation from the printers for the printing. On a proposition from Cllr Scuffill seconded by Cllr Davidson it was agreed to order 3000 leaflets at a cost of £291 plus VAT. Cllr Sheldrake was asked to place the order with the printers.

166/14/6 Playground equipment. Cllr Davidson asked if there had been any progress in information and costs of replacing the equipment in the playground. The clerk was asked to look into the matter.

167/14 Items for the agenda of the next meeting

There were no items for the next agenda

168/14 Date of next meeting

The date of the next meeting will be **Wednesday 20th May 2015. The Annual Parish Meeting will be held at 7pm on the 20th May and will be followed by the Annual Parish Council Meeting.**

Meeting closed at 7.45pm

Chairman: _____ Clerk _____ Date _____