

SHADINGFIELD SOTTERLEY WILLINGHAM AND
ELLOUGH JOINT PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council

held at Shadingfield Village Hall

on Wednesday 17th April 2013

at 7.00pm

1/13 Present

Cllrs, Mrs A. Chipperfield, Mrs. L Marq, , Ms S Wilson, S Thompson (Chairman), J. Sheldrake, T Forrest (vice chairman), P. Scuffil, P. Read, D. Rich, L. Osmon
J Armstrong (Clerk), R. Gardner

2/13 Apologies

Cllrs. Ms L Riley, WDC Cllr K Springall , SCC Cllr D Ritchie, PCSO Etherington

3/13 Declarations of Interest

Cllr Thompson and Cllr Chipperfield for item 9c Solar Farm application Appeal
Cllr Read item 12 a bus shelter quotes/update

4/13 Minutes of the Parish Council meeting held on 20th March 2013.

It was proposed by Cllr Chipperfield and seconded by Cllr Sheldrake that the minutes of the meeting of Wednesday 20th March 2013 be accepted as a true record subject to minute 148/12/3 being changed to reflect the donation to Shadingfield Church being increased from the previously agreed £500 to £750. This was agreed by the Council. The Chairman signed the minutes

5/13 Matters arising not otherwise on the agenda.

151/12/4 Grass Cutting. The clerk reported that a quote for cutting the grass at the playing field had been received from Andrew Sutton showing a significant rise in costs over last year. The clerk has sought a second quote from Eastern Facilities Management Solutions (SCC). It was agreed that the Chairman and Clerk be authorised to make a decision following the receipt of the second quote.

130/12 Traffic issues. The clerk reported that he had received three possible dates for the meeting of the working party. 29th April AM, 1st May PM, 15th May AM/PM from Mark Kerridge. The clerk was asked to contact Mr and Mrs Davies to agree a convenient date. The clerk reported that he had received a reply from First Bus about the speed of buses travelling through Shadingfield. The company will speak to the bus drivers and remind them of the requirement to abide by the speed limit, any further concerns should be reported to the Company.

6/13 Meeting opened to the public.

There were no questions or comments from the public

7/13 Reports

7/13/1 SCC Report

Cllr Ritchie was not able to attend the meeting due to the impending election in May

Chairman: _____ Clerk _____ Date _____

7/13/2 WDC Report

There was no WDC report

7/13/3 Police Report

There was no Police report.

The Chairman closed the meeting for public contribution.

8/13 Correspondence

For Action

1. Update Consultation on Quality Council Status from SALC DCLG survey
2. Update on precept information from SALC Letter from Theresa Coffey MP
3. Email from Highways concerning the flooding issues along London Road
4. Request for help from the Speedcam manager.

For Reference

1. Suffolk Acre funding information
2. SALC annual training programme details online
www.salc.onesuffolk.net/training
3. SALC courses update
4. Suffolk Acre cheaper energy together scheme

For information

None

9/13 Finances

9/13/1 Authorisation of cheques for payment

On a proposition from Cllr Osmon seconded by Cllr Wilson, Council agreed the following payments

Hire of Hall £100 payee Shadingfield Abbey cheque number 100616

Membership fee 2013/14 £216 payee SALC cheque number 100617

Bin emptying £12 payee Waveney Norse cheque number 100618

Donation for new car park £750 payee St John's Church Shadingfield cheque number 100619. **It was agreed that this payment would be withheld until the PCC received planning permission for the proposed car park.**

9/13/3 The clerk presented the draft accounts for 2012/13 together with the current balances. The clerk reported on projects that will impact on the reserves. Current balances are £23,491.26, estimated project costs agreed but not yet paid amount to £7,700. The accounts will be sent to the auditor and presented to the next meeting of the Council.

10/13 Planning

10/13/1 Planning Applications

None

10/13/2 Outcomes of planning applications from WDC

DC/13/0061FUL conversion into holiday home Mr Stephen Blake **WDC Approved**

DC/13/0081/LBC Alterations to Park Farm Mr J Kidner **WDC Approved**

10/13/3 Notice of Appeal DC/12/1113/FUL Solar Farm Ellough

Cllr Thompson and Cllr Chipperfield were asked to leave the meeting for this item.

Cllr Forrest took the Chair for this item.

Chairman: _____ Clerk _____ Date _____

1132

Following discussion the clerk was asked to write to the planning inspectorate affirming the Council's strong opposition to the proposed solar farm application DC/12/1113/FUL.

Cllrs Thompson and Chipperfield returned to the meeting, Cllr Thompson resumed the Chair.

11/13 Sotterley Cemetery

11/13/1 The clerk has placed a copy of the regulations for the cemetery on the notice board at the cemetery entrance

11/13/2 The clerk has reminded Martin Read about contacting the Trust to agree when the remedial work authorised by the council can be carried out.

12/13 Co-option of a Parish Councillor for Shadingfield.

Mr Gardner was asked to leave the meeting for this item. The clerk reported that Mr Roger Gardner, Church Road Ellough, has expressed an interest in becoming a Parish Councillor to fill the vacancy at Shadingfield.

Following a discussion a vote on the co-option of Mr Gardner was taken. This resulted in 3 votes in favour, 4 votes against with 3 abstentions. The Chairman declared the proposition lost. The clerk was asked to inform Mr. Gardner of the Council's decision.

13/13 Any other business

13/13/1 Bus shelter replacement update. Cllr Read had declared an interest in this item. The clerk reported that a quote for the removal of the old shelter and preparation of the base for the new from Martin Read.

Following discussion, **on a proposition from Cllr Osmon seconded by Cllr Rich it was agreed to accept the quote from Martin Read.** The clerk was asked to expedite the work as quickly as possible and to order the new shelter when appropriate.

13/13/2 The clerk reported that Howsham Memorials have indicated that they will carry out the work on the War Memorial during May/June.

13/13/3 The clerk reported that he had received a quote from Keith Hall Contracting of Stoven for the fencing work at the playing field. Following discussion **it was agreed to accept the quotation from Keith Hall Contracting and that they be engaged to carry out the replacement of the gate, repair of the fencing and installation of a bridge at the playing field.**

13/13/4 The clerk reported that he had investigated the cost of a bench for Ellough which would be between £509 and £1000 plus up to £300 for site preparation. Following discussion **it was agreed that Martin Read be asked for a quote to prepare a base for the bench at the corner of Church Road and Hulver Road. A suitable bench had been identified at a cost of £509.99 which would be purchased at a later date.**

13/13/5 Cllr Read reported that the picnic table for Sotterley is ready and that agreement on where the table should be sited at the War Memorial is required. Cllrs. Thompson, Scuffil, Wilson and Read will meet on the 18th April to agree a suitable position.

13/13/5 Litter. Cllr Scuffil expressed concern about the amount of litter along the Roads in the Parishes. He said that he and Cllr Wilson regularly clear litter from Roads in Sotterley and asked other members of the Council if they would be willing to assist in removing litter. All members of the Council indicated areas they would be happy to help. The clerk was asked to contact WDC 'Don't be a Tosser' campaign to

Chairman: _____ Clerk _____ Date _____

1133

ascertain what assistance could be forthcoming and also to report the project in the Sheaf magazine to seek other volunteers. Cllr Scuffil agreed to co-ordinate the project on behalf of the Council. The Chairman thanked Cllr Scuffil for this initiative. 13/13/6 Annual Parish Meeting. The clerk reported that the Annual Parish Meeting would be held on Wednesday 15th May 7pm at the Village Hall Shadingfield and followed by the Annual General Meeting of the Parish Council at approx 7.45pm

14/13 Items for the agenda of the next meeting

Cllr Osmon asked for the provision of additional equipment at the playing field be placed on the agenda for the next meeting.

15/13 Date of next meeting

The date of the next meeting is Wed 15th May 2013 at 7.45pm at Shadingfield Village Hall
THE ANNUAL PARISH MEETING WILL BE HELD PRIOR TO THIS MEETING COMMENCING AT 7.00PM.

Meeting closed at 8.25pm

Chairman: _____ Clerk _____ Date _____