

SHADINGFIELD SOTTERLEY WILLINGHAM AND ELLOUGH
JOINT PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council

held at Shadingfield Village Hall

on Wednesday 21st June 2017

at 7.00pm

19/17 Present

Cllrs. Ms. S Wilson, Mrs A Chipperfield, J Sheldrake, P Scuffil, T Forrest, M Smith.
J Armstrong Clerk,
2 members of the public

20/17 Chairman

In the absence of the Chairman Cllr Wilson took the Chair.

21/17 Apologies

Cllrs. Ms. J Mills, Mrs J Davidson, E Potter, L Osmon, WDC Cllr K Springall , SCC Cllr D Ritchie

22/17 Declarations of Interest

None

23/17 Minutes of the Parish Council meeting held on 17th May 2017.

It was proposed by Cllr Scuffil and seconded by Cllr Chipperfield that the minutes of the meeting of Wednesday 17th May 2017 be accepted as a true record. This was agreed by the Council. The Chairman signed the minutes

24/17 Matters arising not otherwise on the agenda.

24/17/1 Election of Vice chairman 2017/18

25/17 Meeting opened to the public.

A member of the public asked about the frequency of meetings and access to the agendas and minutes. The questions were answered by the clerk.

26/17 Reports

26/17/1 SCC Report

There was no SCC report

26/17/2 WDC Report

There was no WDC report

26/17/3 Police Report

There were no reported crimes in the Parish in February/March

The Chairman closed the meeting for public contribution.

27/17 Correspondence

Letters/emails had been received from:

EE Ltd about proposed mobile phone infrastructure on the railway line at Redisham.
Following discussion, the clerk was asked to seek further information.

Chairman: _____ Clerk _____ Date _____

WDC with details of changes to documents relating to Planning Applications. WDC will no longer send paper copies of applications as these will be available on the WDC website. Following discussion the clerk was asked to write to WDC and express their view that this was not acceptable to the Council.

Suffolk Wildlife Trust asking for a contact for the Ellough Churchyard. Cllr Chipperfield said that her husband looked after the Churchyard and she would pass the request to him.

Mr Greig Chairman of the Redisham Parish Meeting asking about the houses in Redisham that are in the Shadingfield Parish Boundary but are not to be included in the Neighbourhood plan. The clerk had responded with the information requested.

Cllr M Davidson joined the meeting at this point

28/17 Finances

28/17/1 Authorisation of cheques for payment

On a proposition by Cllr Scuffil seconded by Cllr Forrest the following payments were agreed by Council:

Bin emptying at the playing field £11.99 payee Waveney Norse cheque number 100749

Clerk's pay April/June 2017 £412 payee J Armstrong cheque number 100750.

PAYE on Clerk's pay April/June 2017 payee HMRC cheque number 100751

28/17/2 Account balances. The clerk is awaiting the statement from the bank.

28/17/3 The clerk reported that the allocation of section 106 money for the purchase of the village sign has been confirmed and a cheque would be sent to the council.

29/17 Planning

29/17/1 Planning Applications

There were no planning applications.

29/17/2 Outcomes of planning applications from WDC

SCC\0037\17 Installation of a biomass boiler and flue Ellough Waste Transfer Station

Anson Way Ellough **SCC Approved**

29/17/3 Planning application Issue

DC/16/4398/PN3 Prior notice application (change of use) Barn conversion to single dwelling house West of Hill Cottages London Road Shadingfield for Mr G Kidner.

The response from WDC in this matter was circulated to members prior to the meeting. Following discussion, it was agreed that council did not accept the explanation and actions expressed in the email from the Head of Planning. Council determined that it would seek advice from SALC before constructing a response to WDC. It was further agreed to apprise the District Councillor of the issues in this case.

30/17 Sotterley Cemetery Report

There had been no activity at the cemetery since the last meeting. Cllr Davidson asked if the lawn mower had been replaced. Cllr Scuffil said that it had not yet been replaced.

31/17 Chapel Preservation Trust Report.

Cllr Scuffil on behalf of the preservation trust committee said that a home produce market will be held on July 8th and on July 16th a concert and bring and share picnic would take place.

Chairman: _____ Clerk _____ Date _____

32/17 Update on the neighbourhood plan

In the absence of the project team chairman Cllr Potter the clerk gave an update on progress. The application to undertake a plan is out for consultation which would finish on the 28th July. The clerk had emailed all those who attended thanking them for attending and to those who had expressed a wish to join the project team and/or assist in the development of the plan. Cllr Potter will contact them to arrange the first meeting of the group.

33/17 Resignation

The clerk gave formal notice of his resignation as clerk to the Council effective from the 31st August as per the terms of his contract. Mr Armstrong said that he would extend the notice period should it be necessary pending the appointment of a new clerk. Council approved the Chairman together with the clerk would seek to advertise the vacancy in appropriate publications.

34/17 Any other business**34/17/1 Resignation**

Cllr Davidson reported that Cllr Mrs J Davidson wished to resign from the Council with immediate effect. Cllr Mrs Davidson will confirm her resignation in writing as soon as possible.

The clerk explained for the benefit of members and the public the procedure for a vacancy on the council.

34/17/2 Village Sign

A member of the residents village sign group shared the design for the new village sign.

35/17 Items for the agenda of the next meeting

Election of Vice Chairman

Response to the planning application issue 29/17/3

36/17 Date of next meeting

The date of the next meeting is Wed 19th July 2017 at 7.00pm at Shadingfield Village Hall

Meeting closed at 8.20pm