

SHADINGFIELD SOTTERLEY WILLINGHAM AND ELLOUGH
JOINT PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council
held at Shadingfield Village Hall
on Wednesday 19th March 2014
at 7.00pm

148/13 Present

CLlr S Thompson (Chairman), Cllrs L Marq, S Wilson, P Scuffil, P Read,, Mrs J Davidson, M Davidson, J. Sheldrake, L Osmon.
J Armstrong (Clerk), 3 members of the public

149/13 Apologies

Cllrs T Forrest (vice chairman), Mrs A. Chipperfield, Cllr E. Potter, Cllr D Ritchie SCC, Cllr K Springall WDC,

150/13 Declarations of Interest

None

151/13 Minutes of the Parish Council meeting held on 19th February 2014.

It was proposed by Cllr M Davidson and seconded by Cllr Osmon that the minutes of the meeting of Wednesday 19th February 2014 be accepted as a true record. This was agreed by the Council.

The Chairman signed the minutes

152/13 Matters arising not otherwise on the agenda.

145/13/3 The clerk reported that he had contacted SCC Transport Department and the bus stop sign and timetable were being dealt with. The dropped kerb opposite the bus stop was being arranged. Cllr Sheldrake said that the bus stop sign and timetable had been installed.
139/13 The clerk reported that Cllr Ritchie and Cllr Springall had contacted him to inform the council that the planning application for additional caravans had been refused by Officer Decision earlier in the day. Details will follow. The clerk was asked to contact the tree preservation officer at WDC about the issue of trees on the caravan site.

153/13 Meeting opened to the public.

A member of the public said that a meeting had been held with officers from SCC to discuss the issue of the planning application and conditions at the caravan site, but that no outcomes had been received to date. The meeting was a result of a letter from the Village Hall committee to the Leader of SCC Cllr Mark Bee

154/13 Reports**154/13/1 SCC Report**

There was no SCC report

154/13/2 WDC Report

There was no WDC report.

154/13/3 Police Report

There was no Police report

The Chairman closed the meeting for public contribution.

Chairman: _____ Clerk _____ Date _____

155/13 Correspondence

Dates for World of Planning events later in the year were received.
 SALC information concerning videoing and tape recording meetings.
 Changes to financial transactions to allow councils to adopt electronic payment and banking. **The Chairman recommended that the council should stay with a cheque account requiring two signatures. This was agreed by the council.**
 Suffolk Police and Crime Commissioner public meeting dates.

156/13 Finances**156/13/1 Authorisation of cheques for payment**

On a proposition by Cllr Osmon seconded by Cllr Davidson the following payments were agreed by Council

Annual Playground Inspection £54.00 payee Wicksteed Ltd cheque number 100646
 Clerk's pay for Jan/Mar 2014 £360 payee Mr J Armstrong cheque number 100644
 PAYE on clerk's pay Jan/Mar 2014 payee HMRC £95 cheque number 100645
 Grass cutting Sept/Oct 2013 £106.80 payee EFMS cheque number 100647
 Tree stump removal Sotterley cemetery £120.00 payee Martin Read cheque number 100648

156/13/2 The clerk reported that the current balances were current account £18,035.68 and deposit account £934.29.

156/13/3 On a proposition by Cllr Osmon seconded by Cllr Davidson it was agreed that the Clerk's pay would be increased by 8.5% from the 1st April 2014

156/13/4 It was agreed to accept the quotation for grass cutting services for 2014 received from Eastern Facilities Management Solutions. The clerk was asked to confirm the decision to EFMS.

157/13 Planning**157/13/1 Planning Applications**

There were no planning applications

157/13/2 Outcome of Planning Applications

DC/13/2571/FUL Provision of 6 No. Biomass heating packaged plant rooms for Bernard Matthews Ltd Ellough. **WDC Approved**

158/13 Sotterley Cemetery

The clerk reported that there will be a burial in the cemetery in early April for which the stump of a tree needed to be removed, this work had been completed.

159/13 Sotterley Chapel Report.

Cllr Scuffil said that the first event in the new programme would be the Easter Service.

160/13 Any other business

160/13/1 Traffic Issues. The clerk updated members on current situation. The new policies for traffic issues are still being produced and will be sent to councils in the very near future following which progress can be made with regard to the VAS Signs.

160/13/2 The report from the playground inspection had been received and was discussed. The clerk was asked to seek prices and associated costs for the replacement of the swings and other pieces of equipment.

Chairman: _____ Clerk _____ Date _____

160/13/3 CIL Meeting report. Cllr Davidson reported on the community infrastructure levy meeting that he had attended. Cllr Davidson outlined the changes that will occur when CIL takes over from section 106 monies currently available to the council. Cllr Davidson said that there are clear guidelines about which developments are to attract CIL and which are not. Cllr Davidson circulated a written report to members. The Chairman thanked Cllr Davidson for his report.

160/13/4 Following a question the clerk was asked to enquire when the war memorial work was to be done

161/13 Items for the agenda of the next meeting

None

162/13 Date of next meeting

The date of the next meeting is **Wednesday 16th April 2014** at 7.00pm at Shadingfield Village Hall

Meeting closed at 8.00 pm

Chairman: _____ Clerk _____ Date _____