

SHADINGFIELD SOTTERLEY WILLINGHAM AND ELLOUGH
JOINT PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council

held at Shadingfield Village Hall

on Wednesday 18th June 2014

at 7.00pm

34/14 Present

Cllrs, T Forrest (vice chairman), Mrs L Marq, J Sheldrake, L Osmon, E Potter
J Armstrong (Clerk), 3 members of the public

35/14 Chairman

In the absence of the Chairman Cllr Forrest (vice-chairman) took the chair.

36/14 Apologies

Cllrs Mrs J Davidson, M Davidson, Mrs A Chipperfield, S Thompson (chairman), P Read, WDC
Cllr K Springall, PCSO Watson

37/14 Declarations of Interest

None

38/14 Minutes of the Parish Council meeting held on 14th May 2014.

It was proposed by Cllr Sheldrake and seconded by Cllr Mrs L Marq that the minutes of the meeting of Wednesday 14th May 2014 be accepted as a true record. This was agreed by the Council. The Chairman signed the minutes

39/14 Matters arising not otherwise on the agenda.

There were no matters arising

40/14 Meeting opened to the public.

Residents are organising an event to commemorate the start of World War One which will include planting roses purchasing a cross with the names of those who lost their lives in the conflict and a cream tea in the village hall. The residents asked if the council would consider a donation towards the costs. Council agreed to include the item under finance on the agenda.

The Chairman thanked the residents for their contributions.

41/14 Reports

41/14/1 SCC Report

There was no SCC report. The clerk reported that he had been contacted by Doreen Fisher on behalf of the Chapel Preservation Trust asking if the Council could provide funds for reprinting the walks leaflets, which were originally supported by Cllr Ritchie's locality budget. Cllr Sheldrake undertook to investigate costs. The clerk will contact Cllr Ritchie when costs have been established.

41/14/2 WDC Report

There was no WDC report

Chairman: _____ Clerk _____ Date _____

41/14/3 Police Report

The clerk reported that PCSO Watson had sent a written report for the month and that it indicated there was no reported crime in the parishes during May/June. Cllr Osmon asked about the speed signs. The clerk reported that purchase and other paperwork is being actioned. **Cllr Osmon and Cllr Potter agreed to be responsible for the maintenance and movement of the signs. It was agreed to defer any decision on a community speedwatch group until after the speed signs had been purchased**

The Chairman closed the meeting for public contribution.

42/14 Correspondence

There was no correspondence

43/14 Finances

43/14/1 Authorisation of cheques for payment

On a proposition by Cllr Sheldrake seconded by Cllr Wilson the following payments were agreed by Council

Clerk's pay April/June 2014 J Armstrong £412.00 cheque number 100656

PAYE on clerk's pay April/June 2014 £103.00 HMRC cheque number 100657

Internal Audit Fee C Janet Fisher £15.00 cheque number 100658

Grass cutting at the playing field EFMS £180.00 cheque number 100659

Donation for Parish Event Rev P Nelson £100 cheque number 100660

(Council agreed to support the request for assistance with costs for the WW1 event and agreed that any unspent funds from the donation would be donated to the Royal British Legion).

43/14/2 The clerk reported the account balances as current account £20,436.49 and the business saver account £934.65

43/14/3 The clerk reported that the external audit return had been sent to the external auditor

44/14 Planning

There were no planning matters

45/14 Sotterley Cemetery Report

There has been no activity at the cemetery since the last meeting

46/14 Any other business

46/14/1 Replacement of playground equipment. The clerk reported that he is making contact with the department at SCC that advises on this type of project.

46/14/2 Village signs. It was agreed to seek ideas from residents through a request in the Sheaf Magazine.

46/14/3 Revised code of conduct. The clerk reported that SALC had produced a revised code of conduct to encompass changes to the requirements for a dispensation for declaration of interest issues. **It was agreed that the revised code of conduct be adopted.** The Chairman signed the document

47/14 Items for the agenda of the next meeting. None

48/14 Date of next meeting

The date of the next meeting is Wed 16th July 201

Meeting closed at 7.55pm

Chairman: _____ Clerk _____ Date _____