

SHADINGFIELD SOTTERLEY WILLINGHAM AND
ELLOUGH JOINT PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council

held at Shadingfield Village Hall

on Wednesday 18th July 2012

at 7.00pm

54/12 Present

Cllrs. J Sheldrake, L. Osmon, R Lloyd, T Forrest (Vice Chairman), D Rich, P Scufill, P Read
J Armstrong Clerk, 1 member of the public, Ms Jo Wall representing Lark Energy.

55/12 Chairman

In the absence of Cllr Thompson (Chairman) Cllr Forrest (Vice Chairman) took the chair.

56/12 Apologies

Cllrs Ms S Wilson, Ms L Riley, S. Thompson (Chairman) WDC Cllr K Springall, PCSO
Etherington

57/12 Declarations of Interest

Cllr Read and Cllr Lloyd declared an interest in item 9a planning application DC/12/0642/LBC

58/12 Minutes of the Parish Council meeting held on 13th June 2012.

It was proposed by Cllr. Osmon and seconded by Cllr Read that the minutes of the meeting of Wednesday 13th June 2012 be accepted as a true record. This was agreed by the council. The Chairman signed the minutes

59/12 Matters arising not otherwise on the agenda.

44/12 The clerk read a response from WDC in reference to the issue of the caravan site behind the Fox public house.

49/12 Clerk confirmed that he had sent a recorded delivery letter to Mr Stevens in reference to the reservation of plots in the cemetery.

51/12/7 the clerk reported that he had obtained the information requested for the provision of a seat at the war memorial.

60/12 Meeting opened to the public.

Ms Jo Wall gave a presentation on a proposal prior to a planning application for a solar farm at Hill Farm Ellough. Ms Wall answered a number of questions from members which included concerns about the impact on businesses in the vicinity of the farm and the size of the farm. Ms Wall said that a public consultation exercise would be organised for late August. The Chairman thanked Ms Wall for her presentation.

61/12 Reports

61/12/1 PCSO Etherington sent a written report for the month. There were no recorded crimes in the parish since the last meeting.

61/12/2 There was no SCC report.

61/12/3 There was no WDC report.

The Chairman closed the meeting for public contribution.

Chairman: _____ Clerk _____ Date _____

62/12 Co-option of Councillor. The Chairman asked Council to agree to bring forward item 12 Co-option of Councillor forward to this point in the meeting. **This was agreed.**

The clerk reported that he had received an application from Mrs Alison Chipperfield of Ellough Hall Ellough to be co-opted to the council as a councillor for the parish of Ellough. Mrs Chipperfield answered questions from members. Mrs Chipperfield withdrew from the meeting at this point.

Following discussion **it was proposed by Cllr Read and seconded by Cllr Osmon that Mrs Alison Chipperfield be co-opted as a councillor for the parish of Ellough. This was agreed unanimously.** The Chairman invited Mrs Chipperfield to return to the meeting and congratulated her on being co-opted to the Council.

Mrs Chipperfield completed the acceptance of office form.

63/12 Correspondence

For Action

1. St Benet's Wasps Football Club
2. SALC Code of conduct meetings
3. WDC Monthly update of register of electors
4. WDC Annual Parish Clerks meeting 27th July
5. Fit Villages Coastal Rounders Tournament
6. SALC information on courses
7. SALC information on government plans to localise council tax
8. NALC bulletin July 2012

For Reference

1. Suffolk Flood Risk Management Information
2. Notice of revised bus services
3. Letter from Mr Copland
4. Suffolk Local Foods update`

For information

1. Regeneration magazine

63/12/2 Request from St Benet's Wasps Football Club to borrow the marquee was considered by council. Following discussion it was agreed to refuse the request following the decision made at the last meeting. The clerk was instructed to communicate with the club stating that while the council were sympathetic to the issues raised in the request the council was not able to approve it.

64/12 Finances

64/12/1 Authorisation of cheques for payment

On a proposition by Cllr Read seconded by Cllr Lloyd members agreed the following payments:

Grass cutting 3 of the playing field £120.00 cheque number 595 payee A Sutton

64/12/2 Current Balances. Savings account stands at £933.70

Current Account stands at £18,486.40

64/12/3 External Audit Return. The clerk reported that additional information had been sought in relation to the accounts, further information on the variances against last year's accounts and the current reserves.

65/12 Planning

65/12/1 Members considered planning application DC/12/0642/LBC from Sotterley Farm Partnership for the replacement of a thatched roof at the Estate Office Lower

Chairman: _____ Clerk _____ Date _____

Green Farm Sotterley. Cllrs Read and Lloyd abstained from the discussion and vote for this item.

It was proposed by Cllr Rich and seconded by Cllr Scuffill that the application be approved. This was agreed. The clerk was asked to communicate the decision to WDC.

65/12/2 Outcomes of planning applications from WDC

Planning application DC/12/0416/LBC for alterations at Church Farm Shadingfield
WDC permission granted.

Planning application DC/12/0440/FUL double garage at Moat Farm Cottages
Willingham. WDC permission granted

65/12 Sotterley Cemetery

65/12/1 Reservation of plots at the cemetery. The clerk updated the council on the position of the reservation of grave spaces. New grant forms had been sent out and receipts returned. One set of deeds has yet to be sent but will be completed in the next week.

65/12/2 Memorial. An enquiry for the erection of a headstone had been received and the necessary forms sent.

66/12 Any other business

66/12/1 Allotments and Community orchard. Following discussion about the two suggestions it was considered important to resolve the issue of land provision for the projects. It was agreed that Cllr Scuffill would consult Sotterley Farms Partnership about the possibility of land for the two projects

66/12/2 Moles on the playing field. The clerk was instructed to engage Mark Jolley Pest Control to undertake mole clearance of the playing field.

66/12/3 Bus shelter. Cllr Read reported that he had looked at the Bus Shelter and in his opinion it should be replaced. The clerk was asked to investigate the provision of a new shelter and the costs and report back to the next meeting.

66/12/4 Cllr Read reported that he had repaired the door on the notice board at the village hall.

66/12/5 Seat at the War memorial The clerk reported on types of seat and prices. Following a suggestion from Cllr Read and discussion it was proposed by Cllr Lloyd and seconded by Cllr Scuffill to change the decision to place a seat at the memorial to the provision of a picnic table. **This was agreed by Council.** Cllr Read said that he would produce plans and costs for the table. A further proposition by Cllr Lloyd and seconded by Cllr Scuffill that a maximum of £1000 be allocated to the provision **was agreed by Council.**

67/12 Items for the agenda of the next meeting

- a. Traffic calming measures
- b. A bridge over the ditch on the playing field at Sotterley Road
- c. Council Reserves
- d. War memorial

68/12 Date of next meeting

The date of the next meeting is Wed 19th Sept 2012 at 7.00pm at Shadingfield Village Hall
Meeting closed at 9.10pm.

Chairman: _____ Clerk _____ Date _____