

SHADINGFIELD SOTTERLEY WILLINGHAM AND ELLOUGH  
JOINT PARISH COUNCIL

**Minutes of the ordinary meeting of the Parish Council**

held at Shadingfield Village Hall

**on Wednesday 16<sup>th</sup> April 2014**

at 7.00pm

**1/14 Present**

Cllr S Thompson (Chairman), Cllrs S Wilson, P Scuffil, Mrs J Davidson, M Davidson, J. Sheldrake, E. Potter.

J Armstrong (Clerk), 3 members of the public

**2/14 Apologies**

Cllrs T Forrest (vice chairman), L Osmon, Cllr K Springall WDC, PCSO D Watson

**3/14 Declarations of Interest**

None

**4/14 Minutes of the Parish Council meeting held on 19<sup>th</sup> March 2014.**

**It was proposed by Cllr M Davidson and seconded by Cllr S Wilson that the minutes of the meeting of Wednesday 19<sup>th</sup> March 2014 be accepted as a true record. This was agreed by the Council.** The Chairman signed the minutes

**5/14 Matters arising not otherwise on the agenda.**

160/13/2 Cost of replacing playground equipment. The clerk reported that he had obtained possible costs for replacing the slide and the swings the replacement of he slide would cost approx. £2455 with installation costs of £614. The swings would cost £3480 with installation costs of £1064. Following discussion the clerk was asked to contact SCC and discuss options for replacements.

160/13/4 The clerk reported that he had contacted the stone masons about the repairs to Sotterley War Memorial . The company are now commencing their programme of repair and will contact us when they are to start the repairs.

**6/14 Meeting opened to the public.**

A member of the public asked about the position of the planning application from the caravan park. The Chairman said that he had had a conversation with the planning department at WDC and that there was currently no action that could be taken at this time in respect of the felling of trees at the site. The clerk was asked to discuss the issue with SALC to ascertain the council's position.

Residents and village groups are planning events to commemorate the centenary of the start of World War 1. A request for a donation towards the costs involved was made. Council asked if the other villages in the parish could be involved. Council agreed that it would consider the request when further details were available.

The Chairman thanked the residents for their contribution to the meeting

Chairman: \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

**7/14 Reports**

**7/14/1 SCC Report**

There was no SCC report

**7/14/2 WDC Report**

There was no WDC report.

**7/14/3 Police Report**

PSCO Watson was unable to attend the meeting but had sent a report which was read by the clerk.

Since the 19<sup>th</sup> March there had been 7 recorded crimes, 2 cases of criminal damage to premises at Ellough Industrial Estate, theft from business premises at Ellough Industrial Estate, theft of copper and stainless steel from private building beside Ellough Industrial Estate, 2 burglaries from outbuildings at Sotterley, all of which are being investigated. A case of false imprisonment in Willingham was resolved. There has been an increase in the area of thefts of power tools and garden equipment and the public are asked to be vigilant and report any suspicious behaviour on 101. The next SNT priority setting meeting would be held on Wednesday 2<sup>nd</sup> July at Bungay Riverside Centre 5pm.

The Chairman closed the meeting for public contribution.

**8/14 Correspondence**

Letter from Waveney Norse offering assistance for groups undertaking litter picks.

SALC programme of courses. Following discussion the clerk was asked to discuss with SALC the provision of an evening course for new Councillors.

Letter from WDC re the European elections in May

**9/14 Finances**

**9/14/1 Authorisation of cheques for payment**

**On a proposition by Cllr Sheldrake seconded by Cllr Wilson the following payments were agreed by Council**

Postage and Stationery 2013/14 J Armstrong £66.69 cheque number 100649

Chapel Insurance 2014/15 Business Services at CAS Ltd £327.63 cheque number 100651 (both the above were approved by the Chairman in the interim)

Hire of Hall for 2013/14 Shadingfield Abbey £110.00 cheque number 100652

Membership 2014/14 SALC £221.00 cheque number 100653

Bin emptying Jan/Mar 14 Waveney Norse £12.00 cheque number 100654

Membership 2014/15 Community Action Suffolk £30.00 cheque number 100655

**9/14/2** The clerk presented the draft accounts for 2013/14. A question was asked about the bench for Sotterley. The clerk said that the bench was in store and would be installed in the near future.

The draft accounts would be internally audited and be presented for approval at a later meeting

**10/14 Planning**

**10/14/1 Planning Applications**

DC/14/0907/FUL Creation of a vehicular access for Mr Gartley Church Road Ellough. Following discussion it was agreed that Council had no objection to the application.

The clerk was asked to reply to WDC on the appropriate form.

Chairman: \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

**10/14/2 Outcome of Planning Applications**

DC/14/0279/COU to provide additional caravans at the Caravan Park Shadingfield. The clerk reported the outcome of the application and the reasons for refusal. The outcome had been verbally reported at the last meeting of the Council.

**11/14 Sotterley Cemetery**

The clerk reported that there had been a burial at the cemetery on the 4<sup>th</sup> April 2014.

**12/14 Sotterley Chapel Report.**

Cllr Wilson said that there was nothing to report.

**13/14 Any other business**

There was no other business

**14/14 Items for the agenda of the next meeting**

None

**15/14 Date of next meeting**

The clerk apologised that he would not be available on the agreed date of the next meeting 14<sup>th</sup> May. Following discussion it was agreed that the next meeting would be held on Tuesday 13<sup>th</sup> May 2014 at Shadingfield Village Hall subject to the hall being available. The clerk will confirm as soon as possible. It was further agreed that the Annual Parish Meeting would also be held on Tuesday 13<sup>th</sup> May at 7pm the parish council meeting will follow the APM.

**Meeting closed at 8.00 pm**