

SHADINGFIELD SOTTERLEY WILLINGHAM AND ELLOUGH
JOINT PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council

held at Shadingfield Village Hall

on Wednesday 15th June 2016

at 7.00pm

19/16 Present

Cllrs. Ms. S Wilson, J Sheldrake, P Scuffil, M Davidson E Potter, M Smith, J
Armstrong Clerk

20/16 Chairman In the absence of the Chairman Cllr Davidson (Vice Chairman) took the chair

21/16 Apologies

Cllrs. Mrs A Chipperfield, Ms. J Mills, S Thompson (Chairman), Mrs J Davidson, T
Forrest, WDC Cllr K Springall , SCC Cllr D Ritchie

22/16 Declarations of Interest

Cllr Potter declared a non-pecuniary interest as a near neighbour for planning
application DC/16/2196/FUL Replacement windows at Fox Farm House Willingham

23/16 Minutes of the Parish Council meeting held on 18th May 2016.

**It was proposed by Cllr Wilson and seconded by Cllr Potter that the minutes of the
meeting of Wednesday 18th May 2016 be accepted as a true record. This was
agreed by the Council.** The Chairman signed the minutes

23/16 Matters arising not otherwise on the agenda.

There were no matters arising

24/16 Meeting opened to the public.

There were no comments or questions from the public.

25/16 Reports

25/16/1 SCC Report

No report

25/16/2 WDC Report

Cllr Springall apologised for not being able to attend the meeting but sent a report
which was read by the Clerk. Cllr Springall updated council on the devolution debate
and brought a scam involving Suffolk County Council to member's attention. **The
clerk was asked to place details on the village notice boards**

25/16/3 Police Report

There was no Police Report

The Chairman closed the meeting for public contribution.

26/16 Correspondence

Letters/emails had been received from:

Chairman: _____ Clerk _____ Date _____

SCC with information about a survey of Rights of way. The clerk reported that the Chairman had suggested that one of the Councillors should become responsible for monitoring the foot and bridle paths in the Parishes and respond to the survey. Cllrs Scuffil and Wilson agreed to take on the role. Cllrs Osmon and Potter said that they would assist. The Chairman thanked those members for taking on the role. The clerk passed details of the survey to Cllr Scuffil,
 WDC giving details of a facility to place leaflets in tourist information centres. Cllr Scuffil took the details
 SCC Highways Dept giving details of a road closure in Sotteley later this month
 SCC with details of the Suffolk Coastal and Waveney Community Enabling Roadshows 2016
 WDC with a date for a Neighbourhood planning networking Event
 SCC Highways with details of where to find the schedule for grass cutting verges and weed spraying

27/16 Finances

27/16/1 Authorisation of cheques for payment

On a proposition by Cllr Potter seconded by Cllr Wilson the following payments were agreed by Council:

Clerk's pay for Apr/Jun £412 payee J Armstrong cheque number 100720

PAYE on clerk's pay Apr/Jun £103 payee HMRC cheque number 100721

27/16/2 Account balances The clerk reported that balances would be added to the minutes as a post minute note on receipt of the latest bank statement

28/16 Planning

28/16/1 Planning Applications

DC/16/2171/FUL Construction of a single storey rear extension, garage and games room at 1 Moat Farm Cottages London Road Willingham for Mr Elphick.

Following discussion it was agreed to recommend approval

DC/16/2196/FUL Replacement windows at Fox Farm House Willingham, for Mr Richard Ellis. Following discussion it was agreed to recommend approval

28/16/2 Outcomes of planning applications from WDC

DC/16/0877/COU change of use from residential to holiday let at Alexandre Farm Barn for Mr Rushton-Maynard **WDC Approved**

DC/16/1345/VOC variation of opening times at Beccles Royales Gym Club Ellough for Mr Dyer **WDC Approved**

28/16/3 WDC Local Development Plan

The clerk reported that there were no developments to report

29/16 Sotterley Cemetery Report

29/16/1 There had been no activity at the cemetery since the last meeting. Cllr Scuffil asked about the soil that had been put in the wrong place following a funeral. The clerk was asked to investigate.

29/16/2 The clerk updated members on Cllr Thompson's progress concerning the survey of the cemetery. Cllr Thompson is still in discussion with a firm in Halesworth about the process and costs.

30/16 Chapel Preservation Trust Report.

Cllr Scuffil on behalf of the preservation trust committee said that the next event would be the moveable feast. This would be followed by a produce market later in the month.

Chairman: _____ Clerk _____ Date _____

31/16 Any other business

31/16/1 Neighbourhood Plan. The clerk reported that Cllr Thompson had no further information on the current position of the neighbourhood plan. Concern was expressed that members felt the position of the parishes should be properly supported in the plan. It was requested that the item be included on the agenda for the next meeting.

31/16/2 Playground. Cllr Davidson reported that he had with a member of staff from Waveney Norse and looked at the playground equipment. There is no sign of metal fatigue in the items. The seats on the swings could be replaced at modest cost and the metal parts could be painted. Cllr Davidson said he was waiting for a detailed report with costs which he would bring to the next meeting.

31/16/3 Village Sign The clerk reported that no progress had been made. The clerk drew members attention to issues relating to the position of a sign and how a sign would be financed. Members discussed a range of ideas and concluded that members should be prepare ideas for a sign to be discussed at the next meeting.

17/16 Items for the agenda of the next meeting

- Neighbourhood plan
- Village Sign

18/16 Date of next meeting

The date of the next meeting is Wed 15th June 2016 at 7.00pm at Shadingfield Village Hall

Meeting closed at 8.20pm