

SHADINGFIELD SOTTERLEY WILLINGHAM AND ELLOUGH  
JOINT PARISH COUNCIL

**Minutes of the ordinary meeting of the Parish Council**

held at Shadingfield Village Hall

**on Wednesday 17<sup>th</sup> June 2015**

at 7.00pm

**20/15 Present**

Cllrs,, Ms S Wilson, Mrs A Chipperfield, L Osmon, S Thompson (Chairman), J. Sheldrake, P. Scuffil, E Potter, M Davidson, Mrs J Davidson, T Forrest.  
J Armstrong (Clerk).

**21/15 Apologies**

WDC Cllr K Springall , SCC Cllr D Ritchie, PCSO Watson

**22/15 Declaration of Acceptance of Office Forms**

Those Members not present at the last meeting completed the acceptance of office forms following their election to the council.

**23/15 Declarations of Interest**

None

**24/15 Minutes of the Parish Council meeting held on 20<sup>th</sup> May 2015.**

**It was proposed by Cllr M Davidson and seconded by Cllr Ms Wilson that the minutes of the meeting of Wednesday 20<sup>th</sup> May 2015 be accepted as a true record. This was agreed by the Council.** The Chairman signed the minutes

**25/15 Matters arising not otherwise on the agenda.**

The clerk reported that Colin and Vic of Take Pride Services had most generously agreed to mend the fence and gate around the playground free of charge. The Chairman said that the repairs had been completed today. The clerk was asked to write to Colin and Vic thanking them on behalf of the Parish for their kind gesture.

The clerk reported that the problem of cutting the grass at the playing field was due to an administration error. This has now been rectified and the grass will be cut regularly in future.

**26/15 Meeting opened to the public.**

There were no members of the public present.

**27/15 Reports**

**27/15/1 SCC Report**

There was no SCC report

**27/15/2 WDC Report**

Cllr Springall apologised for not being able to attend the meeting due to a meeting of Waveney District Council being held at the same time.

**27/15/3 Police Report**

PCSO Watson was not able to attend the meeting but had sent a report which stated that there had been no recorded crime in the parish since the last meeting. Cllr M

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Davidson said that the telephone box that stood at the junction of Sotterley Road and London Road, which the council sold had been stolen.

### **28/15 Correspondence**

The clerk read a letter from the St Andrews Church PCC asking if the Council would consider a donation towards the cost of maintaining the Church grounds. Following discussion it was agreed that the Council would not make a donation at this time. The Clerk was asked to write to the PCC.

### **29/15 Finances**

#### **29/15/1 Authorisation of cheques for payment**

**On a proposition by Cllr M Davidson seconded by Cllr Osmon the following payments were agreed by Council**

Clerk's pay for April/June 2015 £412 payee J Armstrong cheque number 100691

PAYE on Clerk's pay April/June 2015 £103 payee HMRC cheque number 100692

Internal audit fee £15 payee C Janet Fisher cheque number 100693

Election costs £505.68 payee Waveney District Council cheque number 100694.

**Following discussion it was agreed to withhold this payment until WDC had provided an explanation as to why the council was being asked to make four payments for an uncontested election in each parish. The clerk was asked to make enquiries with WDC.**

**29/15/2 Accounts for 2014/15. On a proposition by Cllr M Davidson seconded by Cllr Osmon the annual accounts for 2014/15 were approved. The Chairman signed the accounts and the external audit return.**

**29/15/3 Lap top computer** The clerk reported that a lap top computer is required for the VAS sign data collection. The Chairman said that he might be able to provide a lap top that could be used for this task. It was agreed to accept the offer and delay purchase pending confirmation from the Chairman.

### **30/15 Planning**

#### **30/15/1 Planning Applications**

There were no planning applications

#### **30/15/2 Outcomes of planning applications from WDC**

None

### **31/15 Sotterley Cemetery Report**

A request for a memorial to be erected on a grave in the cemetery had been received. This would be considered by the cemetery committee in due course.

### **32/15 Chapel Preservation Trust Report.**

Cllr Scuffil on behalf of the preservation trust committee said that the Moveable Feast event had been attended by 36 people and had concluded at the Chapel with the final course of the feast. The event was enjoyed by all.

### **33/15 Any other business**

**33/15/1** The Chairman reported that there had been little progress on the neighbourhood plan to date.

**33/15/2** Playground. Cllr Osmon gave his report on the equipment and recommended that the seats on the swings should be replaced. It was agreed that

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the Clerk should invite two or three companies to quote for the replacement of the playground items.

**33/15/3** The clerk reported on a proposal to close two local community hospitals and dates for public meetings about the proposals. Members asked for the details to be emailed to them.

**34/15 Items for the agenda of the next meeting**

None

**35/15 Date of next meeting**

The date of the next meeting is Wednesday 15<sup>th</sup> July 2015 at 7.00pm at Shadingfield Village Hall

**Meeting closed at 7.30pm**

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Chairman: \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_