

SHADINGFIELD SOTTERLEY WILLINGHAM AND ELLOUGH  
JOINT PARISH COUNCIL

**Minutes of the ordinary meeting of the Parish Council**

held at Shadingfield Village Hall

**on Wednesday 20<sup>th</sup> July 2016**

at 7.00pm

**34/16 Present**

Cllrs. Ms. S Wilson, J Sheldrake, P Scuffil, M Davidson E Potter, M Smith, S Thompson (Chairman), T Forrest, L Osmon  
J Armstrong Clerk

**35/16 Apologies**

Cllrs Mrs A Chipperfield, Ms. J Mills, Mrs J Davidson, WDC Cllr K Springall , SCC Cllr D Ritchie

**36/16 Declarations of Interest**

None

**37/16 Minutes of the Parish Council meeting held on 15<sup>th</sup> June 2016.**

**It was proposed by Cllr Osmon and seconded by Cllr Wilson that the minutes of the meeting of Wednesday 15<sup>th</sup> June 2016 be accepted as a true record. This was agreed by the Council.** The Chairman signed the minutes

**38/16 Matters arising not otherwise on the agenda.**

There were no matters arising

**39/16 Meeting opened to the public.**

There were no comments or questions from the public.

**40/16 Reports**

**40/16/1 SCC Report**

No report

**40/16/2 WDC Report**

Cllr Springall apologised for not being able to attend the meeting but sent a report. The report covered an update of the devolution debate

**40/16/3 Police Report**

There was no Police Report but the clerk reported that the website for details of reported crimes was now available it can be accessed using [www.police.uk](http://www.police.uk) and entering the Beccles and Bungay SNT details in the search box. Latest Information shows 2 reported crimes 1 of Burglary and 1 of anti social behaviour in Sotterley.

The Chairman closed the meeting for public contribution.

**41/16 Correspondence**

Letters/emails had been received from:

PC Simon Green giving details of proposed SNT meetings

Anglian Water giving details of their intention to take responsibility for private pumping stations

Chairman: \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

WDC with a reminder of the proposed Community enabling roadshow events  
 WDC giving details of the Government Prevent Campaign about extremism,  
 terrorism and radicalisation  
 Waveney Norse with a brochure listing their services

#### 42/16 Finances

**42/16/1** Authorisation of cheques for payment

**On a proposition by Cllr Potter seconded by Cllr Wilson the following payments were agreed by Council:**

Grass cutting of the playing field 1<sup>st</sup> quarter £230.16 payee Vertas Group cheque number 100722. The Chairman reported that Mr N Hall had asked if he could quote for grass cutting for 2017/18.

**42/16/2 Account balances** The clerk reported that the current account stood at £20247.36 on the 7<sup>th</sup> July and the saving account at £935.62

**42/16/3 Repayment** the clerk reported that he had received a cheque for £25.11 from the Save Our Rural Roads group following its dissolution.

#### 43/16 Planning

**43/16/1 Planning Applications**

DC/16/2582/VOC Variation of condition No4 DC/15/3570/FUL Change of use from B2 industrial to D2 Assembly and Leisure- extend the range of health and fitness activities Unit 6 Ellough Industrial Estate for Mr Dyer. **Following discussion it was agreed to recommend approval**

DC/16/2681/COU Part change of use of existing materials recycling site to commercial mixed use B1, B3 and B8 including conversion of existing materials recycling business building to form 3 industrial units associated car parking, security fencing and all associated works V C Cooke Ltd Ellough Industrial Estate Benacre Road for Regional Waste Recycling. **Following discussion it was agreed to recommend approval**

SCC\0163\16 Erection of Materials Waste Recycling Building Ellough Waste Transfer Station (note this is a Suffolk county council decision. **Following discussion it was agreed to recommend approval**

DC/16/2866/FUL Replacement Cladding Unit 7 Ellough Industrial Estate for Ellough Industrial Estates Ltd. **Following discussion it was agreed to recommend approval**

DC/16/2964/FUL Construction of a toilet block Waveney Crematorium Ellough for Memoria Ltd. **Following discussion it was agreed to recommend approval and also to add that the council felt that only 2wc's was insufficient to meet the needs of visitors to the crematorium.**

**43/16/2 Outcomes of planning applications from WDC**

DC/16/2171/FUL Construction of a single storey rear extension, garage and games room at 1 Moat Farm Cottages London Road Willingham for Mr Elphick.

WDC Approved

DC/16/2196/FUL Replacement windows at Fox Farm House Willingham, for Mr Richard Ellis. WDC Approved

#### 44/16 WDC Local Development Plan

The clerk reported on conversations with WDC about the consultation survey for the Local Development Plan and the request for the Parish Council to make a response to the questions asked and the proposed sites for development. Following

Chairman: \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

discussion **it was agreed that the council could not make a response to the questions without consulting with residents and this will form part of the consultation for the neighbourhood plan.** The Council would keep an open mind with regard to the proposed sites for development in the draft LDP with this also being part of the consultation for the NDP.

#### **45/16 Neighbourhood Development Plan**

Cllr Thompson updated members on the position of the NDP. There has been no further development towards the NDP. The Chair of the groups is standing down. Following discussion Council expressed its concern about the organisation of the NDP **and agreed to reconsider the Councils position at the September meeting.**

#### **46/16 Sotterley Cemetery Report**

**46/16/1** There had been no activity at the cemetery since the last meeting. Cllr Scuffil asked about responsibility for dealing with a settlement on a recent burial. The clerk will investigate.

**46/16/2** Cllr Thompson updated members on progress concerning the survey of the cemetery. The company that Cllr Thompson has been in talks with has indicated that a above ground survey and mapping exercise would cost £600. **It was agreed that the Company would be engaged to undertake the survey. Cllr Thompson would advice the clerk of the details.**

#### **47/16 Chapel Preservation Trust Report.**

Cllr Scuffil on behalf of the preservation trust committee said the moveable feast had been successful and £200 was raised for charity. The produce market was also successful.

Future events include An exhibition on Wrentham West End on 21<sup>st</sup> August, the cream teas event 28<sup>th</sup> August Waterloo Road and a photographic exhibition on the 10/11<sup>th</sup> September.

#### **48/16 Village Sign**

Following discussion it was agreed to continue discussions at the next meeting. **It was agreed to accept in principle the acquisition of a village sign**

#### **49/16 Any other business**

**49/16/2 Playground.** Cllr Davidson gave an update of the current position of the repairs to the playground. A quotation for the repairs had been received and it was agreed that Waveney Norse should be engaged to undertake the repairs. Cllr Davidson will forward the details to the Clerk. Cllr Davidson also undertook to organise the painting of the playground items.

**49/16/2 Rights of Way Survey** Cllrs Wilson and Scuffil will report back on the footpath survey at the next meeting.

#### **50/16 Items for the agenda of the next meeting**

Village sign  
ROWIP survey

**51/16 Date of next meeting** The date of the next meeting is Wed 21<sup>st</sup> September 2016 at 7.00pm at Shadingfield Village Hall

**Meeting closed at 815pm**

Chairman: \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_