

## SHADINGFIELD, SOTTERLEY, WILLINGHAM AND ELLOUGH JOINT PARISH COUNCIL

Councillors are summoned to the Ordinary Meeting of Shadingfield, Sotterley, Willingham and Ellough Joint Parish Council to be held at SHADINGFIELD VILLAGE HALL on WEDNESDAY 15 SEPTEMBER 2021 at 7.00pm.

Members of the public, proprietors of businesses and the press are welcome to attend.

Covid restrictions will be in place; seats and tables will have been cleaned but you may wish to bring your own sanitising gel and wipes. All attendees will be asked for their name and contact details which will only be retained for the period required by Covid regulations.



Steve Blackburn  
Clerk to the Council  
8 September 2021

### AGENDA

1	Apologies for absence
2	Declarations of Interest personal or prejudicial to items on this agenda and Requests for Dispensations
3	To sign as an accurate record the minutes of the previous meeting
4	To declare the meeting open for questions and comments from members of the public
5	Chair's Report
6	Reports: (a) County Councillor (b) District Councillor (c) Police
7	Correspondence – circulated items that Councillors may wish to discuss
8	Planning: (a) To consider planning applications received since the last meeting <ul style="list-style-type: none"><li>DC/21/3890/FUL – Detached garage, Green Lane Barn, Green Lane, Sotterley</li></ul> (b) Updates on previously considered applications <ul style="list-style-type: none"><li>DC/20/4426/CLP – Glebe Farm, Ellough: Notice of appeal against refuse of consent</li></ul>
9	Finance: (a) To approve payment of outstanding invoices: <ul style="list-style-type: none"><li>S C Blackburn – Salary and expenses, August</li><li>John Riches – Work at cemetery, £160.00</li><li>Cost of PA system for the Picnic – to be determined</li></ul> (b) To note the current financial situation and bank reconciliation  (c) To agree a revised budget for the Current Year  (d) To consider quotations for the renewal of the Council's insurance cover for 2021/2022

10	<p>Cemetery and Chapel:</p> <p>(a) To consider plans by Sotterley Chapel Preservation Trust for the erection of a composting toilet including the removal of two trees</p> <p>(b) To consider and approve proposed Health and Safety Guidance for Parish Council events at the Chapel</p> <p>(c) Report from Sotterley Chapel Preservation Trust</p>
11	Platinum Jubilee – Queen’s Green Canopy - To note and approve plans for commemorate planting
12	<p>Playing Field:</p> <p>(a) Formation of a management team</p> <p>(b) Replacement of the children’s slide</p>
13	<p>Village Matters</p> <p>(a) Picnic on the Playing Field 12 September 2021 – update</p> <p>(b) Quiet Lanes – update from Cllr Chipperfield</p> <p>(c) Deterrence of speeding</p> <p>(d) Future articles for Sheaf Magazine</p> <p>(e) Telephone kiosk - update</p> <p>(f) Defibrillator training</p> <p>(g) Neighbourhood Plan Committee – update</p> <p>(h) Raising the Parish Profile</p>
14	Requests for items to be placed on the next agenda
15	Date of Next Meeting: Wednesday 20 October 2021