

SHADINGFIELD SOTTERLEY WILLINGHAM AND ELLOUGH

Joint Parish Council

Clerk to the Council: Mr S C Blackburn, Spring Cottage, Hares Lane, Westhall, Halesworth, IP19 8RG

☎ 01502 575862 📧 clerk@shadingfield.suffolk.gov.uk www.shadingfield.onesuffolk.net

Councillors are summoned to the Annual Parish Council Meeting of Shadingfield, Sotterley, Willingham and Ellough Joint Parish Council to be held at **SHADINGFIELD VILLAGE HALL** on **WEDNESDAY 18 MAY 2022** at 6.30pm. Please note the earlier start time.

Members of the public, proprietors of businesses and the press are welcome to attend.



Steve Blackburn
Clerk to the Council
11 May 2022

AGENDA

1	Election of a Chairman of the Parish Council for the year 2022/2023
2	To receive a Declaration of Acceptance of Office from the Chairman
3	Election of a Vice Chairman of the Parish Council for the year 2022/2023
4	Apologies for absence
5	Declarations of Interest personal or prejudicial to items on this agenda and Requests for Dispensations
6	Appointments for the year 2022/2023: <ul style="list-style-type: none">• Appointment of Members to the HR Committee (currently C Ellis, H Gartley, S Parsons)• Appointment of Tree Warden (currently H Bynum)• Appointment of members to outside bodies: SCPT 2+2, ESC Community Partnership
7	To consider and if thought fit to adopt the Code of Conduct for local authorities as drawn up by the Local Government Association
8	To sign as an accurate record the minutes of the previous meeting
9	To declare the meeting open for questions and comments from members of the public
10	Chair's Report
11	Reports: (a) County Councillor, (b) District Councillor and (c) Police
12	Correspondence – circulated items that Councillors may wish to discuss
13	Planning: (a) To consider planning applications received since the last meeting DC/22/1445/FUL: New livestock shelter at West End Farm, London Road (b) Updates on previously considered applications, if any
14	Finance:

	<ul style="list-style-type: none"> (a) To approve payment of outstanding invoices (b) To note the current financial situation and bank reconciliation (c) To note the current signatories for the Council's bank account (d) To note that VAT for 2021/22 in the sum of £418.72 has been claimed and received (e) To note that the Precept for 2022/23 has been received in full
15	To receive and note the report of the Council's Internal Auditor
16	To note the Council's exemption from External Audit and to certify the same
17	Neighbourhood Development Plan – Progress report including changes arising from the public meeting on 11 March.
18	Queen's Platinum Jubilee: <ul style="list-style-type: none"> (a) Jubilee Picnic – update (b) Tree planting – update
19	Cemetery and Chapel: <ul style="list-style-type: none"> (a) Request for the planting of a commemorative holly tree (b) Removal of a dead trees and condition of trees generally (c) To consider proposals for the siting of a toilet (if plans are received) (d) Report from Sotterley Chapel Preservation Trust
20	Playing Field – Arrangements for future management – update (if any)
21	Village Matters: <ul style="list-style-type: none"> (a) Arrangements for the Annual Parish Meeting (Friday 27 May) (b) Future articles for Sheaf Magazine (c) Telephone kiosk – update (d) Deterrence of speeding (e) Condition of notice boards (f) Proposed improvements to road signs at Shadingfield
22	Requests for items to be placed on the next agenda
	Date of Next Meetings: Friday 27th May – Annual Parish Meeting Wednesday 15th June 2022 – Next Parish Council Meeting