

SHADINGFIELD SOTTERLEY WILLINGHAM AND ELLOUGH

Joint Parish Council

Clerk to the Council: Mr S C Blackburn, Spring Cottage, Hares Lane, Westhall, Halesworth, IP19 8RG

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Councillors are summoned to a meeting of Shadingfield, Sotterley, Willingham and Ellough Joint Parish Council to be held at **SHADINGFIELD VILLAGE HALL** on **WEDNESDAY 15 JUNE 2022** at 7.00 pm.

Members of the public, proprietors of businesses and the press are welcome to attend.



Steve Blackburn
Clerk to the Council
8 June 2022

AGENDA

1	Apologies for absence
2	Declarations of interests personal or prejudicial to items on this agenda and requests for dispensations
3	To sign as an accurate record the minutes of the previous meeting
4	To declare the meeting open for questions and comments from members of the public
5	Chair's Report
6	Reports: (a) County Councillor, (b) District Councillor and (c) Police
7	Correspondence – circulated items that Councillors may wish to discuss
8	Planning: (a) To consider planning applications received since the last meeting including any received after publication of the agenda DC/22/1752/FUL: Fox Inn: Rear extension and internal changes (b) Updates on previously considered applications, if any
9	Finance: (a) To approve payment of outstanding invoices (b) To note the current financial situation and bank reconciliation
10	Internal Controls and Risk Assessment: (a) Review and approve the Council's internal control statement and the extent of reporting for 2022/23 (b) Review and approve the Council's analysis of risks and mitigation actions
11	Annual Governance and Accountability Return: To consider the Annual Governance and Accountability Report for 2021/2022 and to complete the appropriate declarations, specifically: Governance Statement and Accounting Statements
12	Community Governance Review: To consider the proposals from East Suffolk Council regarding boundary and representation changes For acknowledgment only by the Council; changes are now in public consultation until 8 July.

13	Cemetery and Chapel: (a) To consider proposals for the siting of a toilet (if plans are received) (b) To consider a programme of tree management (if received)
14	Playing Field – Arrangements for future management – update (if any)
15	Village Matters: (a) Regular checking and maintenance of the defibrillator (b) Jubilee Picnic – review of the event (c) Jubilee Tree Planting – update (d) Neighbourhood Development Plan – update (e) Proposed improvements to road signs at Shadingfield (f) Future articles for Sheaf Magazine (g) Telephone kiosk – update (h) Deterrence of speeding
16	Requests for items to be placed on the next agenda Annual review of standing orders and financial regulations
	Date of Next Parish Council Meeting: Wednesday 20 th July 2022