

SHADINGFIELD, SOTTERLEY, WILLINGHAM AND ELLOUGH JOINT PARISH COUNCIL

Notice

You are summoned to the Ordinary Meeting of Shadingfield, Sotterley, Willingham and Ellough Joint Parish Council to be held at SHADINGFIELD VILLAGE HALL on WEDNESDAY 21 JULY 2021 at 7.00pm.

Members of the public, proprietors of businesses and the press are welcome to attend.

Covid restrictions will be in place; seats and tables will have been cleaned but you may wish to bring your own sanitising gel and wipes. All attendees will be asked for their name and contact details which will only be retained for the period required by Covid regulations.



Steve Blackburn
Clerk to the Council
15 July 2021

AGENDA

1	Apologies for absence
2	Declarations of Interest personal or prejudicial to items on this agenda and Requests for Dispensations
3	To sign as an accurate record the minutes of the previous meeting
4	To declare the meeting open for questions and comments from members of the public
5	Chair's Report
6	Reports: (a) County Councillor (b) District Councillor (c) Police
7	Correspondence – circulated items that Councillors may wish to discuss
8	Planning: (a) To consider planning applications received since the last meeting <ul style="list-style-type: none">• DC/21/1818/FUL – True Reward, London Road, Garage alterations• Consultation on proposed name of St Vincent Way, Ellough• DC/21/3216/FUL - Development of land off Sotterley Road (b) Updates on previously considered applications
9	Finance: (a) To approve payment of outstanding invoices: <ul style="list-style-type: none">• S C Blackburn – Salary and expenses, June, inc. Timber £104.81 and HMRC payment for Q2 £167.40, total £527.55• J Hollington – Headstone remedial work £513.00• Reimbursement of agreed payment to Crowdjustice - £1,000• Waveney Norse - bin emptying Q2 - £11.99• Vertas – grounds maintenance Jul-Sept - £277.56

	(b) To note the current financial situation and bank reconciliation
10	To consider any grant applications
11	Reports: (a) Sotterley Chapel Preservation Trust, including plans for forthcoming events (b) Neighbourhood Plan Committee
12	Cemetery: (a) Reconsideration of decision to fell one tree (allowable under Standing Order 7a) To note: (b) Interment of ashes on Tuesday 25 th August (c) Work on compost heap - planned for 23 August
13	Review of the Council's Financial Regulations
14	Review of the Council's Data Protection Arrangements
15	Deterrence of Speeding
16	Playing Field: (a) Formation of a management team (b) Replacement of the children's slide
17	Village Matters (a) Picnic on the Playing Field 12 September 2021 (b) Future articles for Sheaf Magazine and September cover (c) Arrangements for defibrillator training (d) Telephone kiosk (e) Ellough Village Sign
18	Requests for items to be placed on the next agenda
19	Date of Next Meeting: Wednesday 15 September 2021 at 7.00 pm. No meeting in August
20	To exclude the public under the provisions of the Public Bodies (Admission to Meetings) Act, 1960 due to the to the confidential nature of the business to be transacted
21	Staff Contractual Matters

The Parish Council abides by a Code of Conduct drawn up by the Suffolk Association of Local Councils. The Code is available on the Council's website or by contacting the Clerk to the Council: Steve Blackburn, clerk@shadingfield.suffolk.gov.uk or to Spring Cottage, Hares Lane, Westhall, IP19 8RG Tel 01502 575862