

**SHADINGFIELD, SOTTERLEY, WILLINGHAM AND ELLOUGH
JOINT PARISH COUNCIL**

Councillors are summoned to the Ordinary Meeting of Shadingfield, Sotterley, Willingham and Ellough Joint Parish Council to be held at **SHADINGFIELD VILLAGE HALL** on **WEDNESDAY 19 JANUARY 2022** at 7.00pm.

Members of the public, proprietors of businesses and the press are welcome to attend.



Steve Blackburn
Clerk to the Council
12 January 2022

AGENDA

1	Apologies for absence
2	Declarations of Interest personal or prejudicial to items on this agenda and Requests for Dispensations
3	To sign as an accurate record the minutes of the previous meeting
4	To consider and if thought fit approve the co-option of a Councillor to fill a vacancy
5	To declare the meeting open for questions and comments from members of the public
6	Chair's Report
7	Reports: (a) County Councillor (b) District Councillor (c) Police
8	Correspondence – circulated items that Councillors may wish to discuss
9	Planning: (a) To consider planning applications received since the last meeting DC/21/5533/TPO – Turnpike Woods DC/21/5461/FUL – Lean-to extension to existing building at Church Farm (b) Updates on previously considered applications
10	Finance: (a) To approve payment of outstanding invoices (b) To note the current financial situation and bank reconciliation (c) To consider arrangements for appointing an Internal Auditor for 2021/2022
11	Cemetery and Chapel: (a) Report from Sotterley Chapel Preservation Trust (b) Annual renewal of the agreement between the Council and SCPT (c) Registration of the property at HM Land Registry – update
12	Queen's Platinum Jubilee: (a) To consider ways in which the event might be commemorated (b) Tree planting – update
13	Playing Field – To consider and, if agreed, approve the creation of a Foundation Charitable Incorporated Organisation to manage the playing field
14	Neighbourhood Development Plan: (a) Progress report (b) Arrangements for publicity flyer
15	Village Matters (a) Quiet Lanes – update from Cllr Chipperfield (b) Proposed spring litter pick – Cllr Chipperfield (c) Production of a circular/flyer to residents – Cllr Ellis (d) Connected Communities (e) Telephone kiosk – update (f) Future articles for Sheaf Magazine (g) Deterrence of speeding
16	Requests for items to be placed on the next agenda
17	Date of Next Meeting: Wednesday 16 February 2022