

SHADINGFIELD SOTTERLEY WILLINGHAM AND ELLOUGH

Joint Parish Council

Clerk to the Council: Mr S C Blackburn, Spring Cottage, Hares Lane, Westhall, Halesworth, IP19 8RG

☎ 01502 575862 📧 clerk@shadingfield.suffolk.gov.uk www.shadingfield.onesuffolk.net

Councillors are summoned to a meeting of Shadingfield, Sotterley, Willingham and Ellough Joint Parish Council to be held at **SHADINGFIELD VILLAGE HALL** on **WEDNESDAY 21st FEBRUARY 2024** starting at 7.00 pm.

Members of the public, proprietors of businesses and the press are welcome to attend.



Steve Blackburn
Clerk to the Council
14 February 2024

AGENDA

1	Apologies for absence
2	Declarations of interests personal or prejudicial to items on this agenda and requests for dispensations
3	To sign as an accurate record the minutes of the meetings held on 17 January 2024
4	To declare the meeting open for questions and comments from members of the public
5	Chair's Report
6	Reports: (a) County Councillor, (b) District Councillor and (c) Police
7	Correspondence – circulated items that Councillors may wish to discuss
8	Planning: (a) To consider planning applications received since the last meeting including any received after publication of the agenda (b) Updates on previously considered applications
9	Finance: (a) To note the financial situation and bank reconciliation as at 31 January 2024 (b) To approve payment of outstanding invoices (c) Transfer of earmarked funds (d) Lloyds Bank, internet banking progress report
10	Policies and Procedures: (a) Review of the Council's Standing Orders and Financial Regulations (b) To consider a proposed procedure for managing internet banking transactions (c) Use and management of social media accounts
11	Playing Field: (a) Proposed new lease – progress report (b) To consider and if appropriate agree the formation of a committee to manage the playground
12	Cemetery and Chapel: (a) Tree inspections (b) Proposed toilet facilities – progress report
13	Nominations for Chair of the Parish Council for 2024-2025
14	Road Safety: To receive an update on ongoing legal action
15	Village Matters: (a) Future articles for Sheaf Magazine (b) Notice board repairs (c) Blocked bridleway at Ellough (d) Ellough village sign (e) Date and arrangements for next litter pick (f) Date and arrangement for the Annual Parish Meeting (g) Assets of Community Value – progress report (h) Repairs to fence adjacent to the bus stop
16	Requests for items to be placed on the next agenda
	Date of Next Parish Council Meeting: Wednesday 20 th March 2024